



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN THE  
HERMANNSBURG COUNCIL OFFICE ON THURSDAY, 25 JANUARY 2024 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10:59am.

At the commencement of the meeting it was noted that the Chair, Nicholas Williams, was absent but expected to attend at a later time. In view of this the following motion was resolved:

**HLA2024-001 RESOLVED (Reggie Lankin/Daryl Kantwara)**  
That members appoint Maryanne Malbunka as the Chair for the Hermannsburg Local Authority meeting held 25 January 2024.

**2 WELCOME**

2.1 Welcome to Country – Chairperson Maryanne Malbunka

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

**Local Authority Members:**

Member Daryl Kantawara, Member Evance Pareoultja, Member Maryanne Malbunka and Member Reggie Lankin

**Councillors:**

President Roxanne Kenny and Councillor Mark Inkamala

**Council Employees:**

Belinda Urquhart – CEO, Gina Lacey – Director Community Services, Max Baliva – Coordinator Council Services, Emily McBride – Manager Aged and Disability Service, Jessica Kragh – Manager Youth Services, John Chisholm – HR Coordinator Learning and Development, Annie Press – Team Leader Children's Services and Barbara Newland – Executive Services Manager.

**Guests:**

Katharine O'Donoghue – Office of Chansey Paech MLA, Member for Gwoja (via phone)  
Adriana Schembri – Regional Project Officer, Department of the Chief Minister and Cabinet.

### 3.2 Apologies/Absentees

Apologies:

Chair Nicholas Williams, Member Marion Swift and Councillor Bobby Abbott.

**MINUTE NOTE:** Chair Williams was ultimately unable to attend with his apology accepted.

Absentees:

Nil.

### 3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

**HLA2024-002 RESOLVED (Reggie Lankin/Daryl Kantwara)**

That members:

- a) noted the attendance; and
- b) accepted the apologies received from Chair Nicholas Williams, Member Marion Swift and Councillor Bobby Abbott.

### 3.3 Resignations

Nil

### 3.4 Terminations

Nil

### 3.5 Nominations

**MINUTE NOTE:** At the November 2023 meeting the Authority terminated the membership of Conrad Ratara who was in attendance at this meeting. He asked that he be reinstated as a member of the Hermannsburg Local Authority. A nomination form was completed and accepted by the Authority.

**HLA2024-003 RESOLVED (Reggie Lankin/Daryl Kantwara)**

That members accepted the nomination of Conrad Ratara and asks that Council endorses this nomination.

## 4 COUNCIL CODE OF CONDUCT

### 4.1 CODE OF CONDUCT

**HLA2024-004 RESOLVED (Marion Swift/Maryanne Malbunka)**

That the Hermannsburg Local Authority noted the Council Code of Conduct.

## 5 CONFIRMATION OF PREVIOUS MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES

**HLA2024-005 RESOLVED (Daryl Kantawara/Reggie Lankin)**

That the Minutes of the Ordinary meeting held on the 8 November 2023 be adopted as a resolution of the Hermannsburg Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**HLA2024-006 RESOLVED (Evanca Pareoutja/Reggie Lankin)**

That the Hermannsburg Local Authority noted that the papers circulated were received for consideration at the meeting.

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**HLA2024-007 RESOLVED (Maryanne Malbunka/Reggie Lankin)**

That members raised the following matters for discussion at this point.

1. Dogs – too many in houses – attacking children
2. Rubbish in Yards – cars, etc.
3. Waste Management
4. Childcare Centre maintenance – air-conditioning.
5. Grant for football oval – CEO.

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**HLA2024-008 RESOLVED (Maryanne Malbunka/Reggie Lankin)**

That members raised the following matter to be discussed in General Non-Council Business:

1. Housing – Repairs and Maintenance
2. Police – Especially kids on motorbikes

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**HLA2024-009 RESOLVED (Daryl Kantawara/Evanca Pareoutja)**

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**HLA2024-010 RESOLVED (Daryl Kantawara/Evanca Pareoutja)**

That the Hermannsburg Local Authority declared no conflicts of interest with the meeting agenda.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**HLA2024-011 RESOLVED (Reggie Lankin /Cr Mark Inkamala)**

That the Hermannsburg Local Authority notes that there are no outstanding actions from the minutes of previous meetings.

## 9.2 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

### **HLA2024-012 RESOLVED (Daryl Kantawara/Evance Pareoultja)**

**That the Hermannsburg Local Authority:**

- a) noted the update regarding Project 2153 Scoreboard – the scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed;
- b) noted the update regarding Project 2156 School Bus Stops – they are in the community, extra concrete is needed and training for boxing up will be held on 14 February 2024;
- c) noted that the Shade Shelter has been installed and approved to close Project 2381 – Shade Shelter over stage slab, returning any unspent funds to unallocated funding;
- d) noted that Project 2382 Redevelopment of Softball Complex has been completed but it will be left open at this time to determine whether there is still a Purchase Order outstanding – if not any unspent funds can be returned to unallocated funding.
- e) Noted that a Purchase order is yet to be raised for Project 2393 Cracker Dust for Softball Field.
- f) noted that \$78,161.87 of unspent funds is at risk of being returned to NTG;
- g) created the following new projects:
  - BBQ trailer – \$25,000 allocated to purchase the biggest available – to proceed if quotes are within approved allocation.
  - Drinking water trailers (2) – \$35,000 allocated to purchase and proceed if quotes are within approved allocation. One will be for the Softball field and one for the Football oval.
  - Signs for permanent placement in area of unmarked graves (2 in language) – \$5,000 allocated – the CEO to consult with Cr Inkamala regarding wording.
  - Contribution to School Nutrition Program - \$20,000 allocated to assist with the provision of food to all families with children attending school in Docker River as part of a trial program. Emily McBride to report back to the Authority with the results of the trial after 13 weeks.
- h) Moved to the wishlist the following items:
  - Shade structures and seating at Kuprilya Springs, requesting to investigate the possibility of building the structures. Members noted the following:
    - Technical Services will explore whether Kuprilya Springs falls within Council's boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 meter structure to cover a base that is already located onsite. Should the site be outside of Council's boundary, Technical Services will investigate what needs to happen so that the structures can be erected, and also write a letter to support the construction.

- Seating around the Recreation Hall Basketball Court.
- Big fans for Recreation Hall.
- Dedicated shed and compound for people to fix cars with their own tools.
- Camping Area.

### **9.3 DISCRETIONARY FUND**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

**HLA2024-013 RESOLVED (Reggie Lankin /Cr Mark Inkamala)**

**That the Hermannsburg Local Authority notes that all Discretionary Funding for 2023/2024 has been allocated.**

## **10 COUNCIL SERVICES REPORTS**

### **10.1 COMMUNITY SERVICE HERMANNSBURG LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**HLA2024-014 RESOLVED (Reggie Lankin /Daryl Kantawara)**

**That the Hermannsburg Local Authority notes and accepts the Community Services report.**

### **10.2 SERVICE CENTRE DELIVERY LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

**HLA2024-015 RESOLVED (Reggie Lankin /Daryl Kantawara)**

**That the Hermannsburg Local Authority notes and accepts the Service Centre Delivery report.**

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2023 in the Local Authority community.

**HLA2024-016 RESOLVED (Reggie Lankin /Maryanne Malbunka)**

**That the Hermannsburg Local Authority notes and accepts the expenditure report as at 31 December 2023.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

#### **HLA2024-017 RESOLVED (Daryl Kantawara / Reggie Lankin)**

That the Hermannsburg Local Authority noted discussion regarding the matters raised at Item 6.2 as follows:

1. **Dogs – too many in houses – attacking children – the Authority was advised that the Vet is coming out on 18 March 2024 – members were urged to spread the word that they are coming – Max will erect a notice. This is a matter for the NTG and the CEO to raise this matter with the NTG including the Police. The CEO will ask the Director Service Delivery to discuss the matter with the Vets.**
2. **Rubbish in Yards – Cars, etc. – the meeting was advised that Housing is getting tough and will take owners to court for damaged houses and rubbish in yards. The CEO advised that MRC cannot enter yards and written permission is required to pick cars up, including completion of required paperwork.**
3. **Waste Management – the current dump area is nearly full and the CEO indicated that it is time to start consultation with the community about where the new site should be. One suggestion is to create a new area near the sewerage ponds. Conversations will need to be had within the next 12 months and the matter will be further discussed at the next meeting.**
4. **Childcare Centre – air-conditioning – this is a maintenance issue to be taken up by the CEO.**
5. **Grant for football oval – CEO – advice has been received that a grant for \$1m has been approved for one building to house change rooms, umpire's room, toilets, etc., for the football oval and basketball court. Members were asked if they were happy to go ahead with this grant, noting that the rec hall/basketball court toilets may be reassigned in the future to MRC. Members were very happy to proceed with the project and the CEO and Cr Inkamala will visit the site of the project after the meeting to confirm the preferred location.**

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

#### **HLA2024-018 RESOLVED (Reggie Lankin /Evanca Pareoutja)**

That the Hermannsburg Local Authority noted discussion regarding the matters raised at Item 6.3 as follows:

1. **Housing – Repairs and Maintenance, etc., – the CEO goes to Housing after every meeting to advocate on behalf of MRC's communities and provides specific examples of issue to them. ACTION: A letter is to be written on behalf of all community members and signed by members of the Authority to ask**

for information on maintenance schedules and visits from NTG regarding housing allocation and maintenance issues.

2. Police – Especially kids on motorbikes – the CEO will take these issues to the Police.
3. Existing Item Update – Street names for new sub-division – this is with the CEO, the Place Names Committee will ask for suggestions regarding the naming of the streets.
4. Existing Item Update – Lutheran Church – no update provided.

**14 DATE OF NEXT MEETING – 4 April 2024**

**15 MEETING CLOSED**

The meeting concluded at 12:57pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Thursday 25 January 2024 and are UNCONFIRMED.

UNCONFIRMED