



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
KINTORE COUNCIL OFFICE ON WEDNESDAY 15 MARCH 2023 AT 10:30AM

1 MEETING OPENING

The meeting was deferred to 11:00am and declared open at 11.11AM as a provisional meeting given that the Quorum was not met.

2 WELCOME

2.1 Welcome to Country – member present were welcomed to the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Monica Robinson, Phyllis Rowe and Joe Young

Councillors:

President Roxanne Kenny & Councillor Dalton McDonald (via video)

Council Employees:

Jeff MacLeod, CEO MRC, Chris Kendrick, Director Corporate Services, Stuart Miller, Area Manager Service Delivery & Gaurab Ghimire, Governance Administration Officer

Guests:

Katharine O'Donoghue, Gwoja Electorate Office, Minister of Chansey Paech MLA (via video)
Morris Ndwiga & Vicki Huhhard, NT Trachoma Program Clinical Nurse Specialist and
Eric Turner, DCM&C (via video)

3.2 Apologies/Absentees

Apologies:

Cr Jason Minor, Member Rochelle Robinson and Bundi Rowe

Absentees:

Member Giselle Barku and Julie Dempsey

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

KLA2023-001 (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted the attendance, apologies and absentees to the meeting.

3.3 Resignations

NIL

3.4 Terminations

3.4.1 TERMINATIONS

KLA2023-002 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council that:

- a) members absent Giselle Barku & Julie Dempsey are no longer residing in the community and have moved away;
- b) the members are unqualified to be in the Local Authority membership if they do not reside within the MRC designated Local Authority Area; and
- c) their membership from the Local Authority be revoked.

3.5 Nominations

3.5.1 NOMINATIONS

KLA2023-003 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that:

- a) two vacancies have been created as result of two membership disqualification in the Authority;
- b) the nomination be remain opened for 21 days to fill in the vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2023-004 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the minutes of the Kintore Local Authority:

- a) meeting held 1 December 2022 be adopted as a resolution of Kintore Local Authority.

Minutes note: Provisional meetings cannot confirm the previous minutes of the meeting held with the Quorum and although the previous minutes were discussed at this meeting, the minutes of 1 Dec 2022 will be tabled again at the next LA meeting for confirmation.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

KLA2023-005 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

KLA2023-006 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that the members have not provided notification of matters to be raised in General Council Business .

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

KLA2023-007 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that the members have raised and discussed matters in General Non-Council Business as follows:

- a) Housing - community houses have been infected by pests and rats but no pest control measures have been conducted by housing department over a lengthy period of time. There are locked empty houses where people have moved away and the houses haven't been in use. And some of the old houses require demolition and transitional houses be built but there have been no HRG meetings and no response from the housing department.
- b) LA requested that the HRG meeting be held.
- c) Policing - there have been no community safety committee meetings and LA requested for safety community meeting with the police department.

And in response, Eric Turner (DCM&C) has advised the LA that the issues will be notified to the Housing department for their response to the all enquires LA have raised above and also noting that the Katharine O'Donoghue, Gwoja Electorate Office has written down the matters raised to provide response by the departments.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

KLA2023-008 RESOLVED (Joe Young/Dalton McDonald)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

KLA2023-009 RESOLVED (Joe Young/Dalton McDonald)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 INDIGENOUS EYE HEALTH & NT TRACHOMA PROGRAM - TRACHOMA

EXECUTIVE SUMMARY:

The purpose of the visit is to seek permission and cooperation from the community for the planned Trachoma trip. Date is yet to be finalised. The program is intended to educate the community about Trachoma and provide information on the Trachoma program.

Local Authority and community will be made aware when the Trachoma trip dates are finalised. At the moment, LA is being informed of the upcoming Trachoma program and seeking cooperation and permission for the program to go ahead. An IEH community flipchart will be provided at the meeting.

KLA2023-010 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the presentation by NT Trachoma program;
- b) be informed of the upcoming NT Trachoma program; and
- c) supported the program and cooperated with the Public Health Unit.

8.2 DEPUTATION REQUEST -PROPOSED SUBDIVISION OF ADMIN LOT 114 BY PURPLE HOUSE

EXECUTIVE SUMMARY:

Purple House is seeking to construct a new Clinic at Kintore and request to submit a lot proposal. CLC has advised Purple House that the MRC holds the licence over the Lot 114. To begin the process as advised by Lawyer from CLC means that the MRC would first need to submit a request to surrender that part of Lot 114 which Purple House proposes to use. MRC would be interested to discuss the opportunity with Local Authority members and community to construct the Clinic proposed by Purple House.

KLA2023-011 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and discussed the proposal to extend the Clinic and Purple House lots,
- b) noted that MRC and the LA have no objection for the proposed surrender of the lease over the lot 114; and
- c) MRC will notify CLC of its intention to surrender the lease on Lot 114 and has no objection to the proposed subdivision of the lot.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 KINTORE YOUTH BOARD'S REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Kintore Local Authority on Kintore Youth Board's recommendations to the LA. The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

KLA2023-012 RESOLVED (Monica Robinson/Joe Young)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- 1) noted the 08/12/2022 Youth Board meeting minutes submitted by the Kintore Youth Board;
- 2) approved Youth Board's funding request for new softball equipment from the remaining project funds (2 kits preferably – a kit to use during the Youth Services program and a kit for community competition) - \$2800.00 in total, quote attached;
- 3) approved on the Youth Board's funding request for 15 new softball uniforms from Discretionary funds available to LA, with Hawks Indigenous Design (tops) - \$750.00, quote attached;
- 4) provided feedback on the Youth Board's suggestion to have a fence around the basketball court noting that basketball court will be redone as per quotes by Tech services;
- 5) did not provided feedback on the Youth Board's suggestion to build a water park to Kintore. Similar one like in Lajamanu community. Please see photos of that water park attached;
- 6) noted no feedback on the progress of basketball court's upgrade and noted the redoing of basketball court.

9.2 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

KLA2023-013 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and discussed the spending of its 2022/2023 Discretionary funds;
- b) approved to buy gift hampers for Tidy Shire Competition with \$150 for the winner, \$100 worth for the 2nd and \$50 worth for 3rd; and
- c) remaining \$2,950.00 to buy gift cards/trophies with PO raised for the softball, football and basketball competition.

Minutes note: meeting adjourned for lunch at 12:26pm and resumed at 12:58pm

9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Kintore Community has unallocated balance of \$8,552.57 to spend towards the projects.

Kintore community is at the risk of losing the expired fund \$130,659.36 from the year 2018/19 and 2019/20 so it is recommended that the funds be expended to the project where possible.

KLA2023-014 RESOLVED (Phyllis Rowe/Monica Robinson)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the progress on their projects as follows;
 - Project 2172, Kintore Community-Hub Masterplan – kept project open
 - Project 2177, Basketball court upgrade & resurfacing & painting – kept project open noting that a quote has been obtained and approved to begin the work
 - Project, Shade Shelter (in the vicinity of Church) – kept project open noting that the quotes are currently being sourced and Stuart will seek assistance from CLC to use tools and machinery who are already working in the community
 - Project, Install 6 solar lights – kept project open and allocated all the remaining balance of \$5,843.48 to hire MJ electrical for the installation
- b) noted that the minutes didn't include the approval of 50K for project 2177 due to technical errors in project administration for project 2177, Basketball court upgrade & resurfacing & painting;
- c) approved the quotes received \$52,660.00 for project 2177 noting that the estimated additional funds \$30,000.00 and any shortfall will be reallocate from Kintore Community Masterplan project; and
- b) approved the closure of completed project 2176 and retuned the remaining funds \$90.91 to go with and use for solar lights installation project.

9.4 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

KLA2023-015 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted the progress report on actions from the minutes of previous meetings as received and kept action open for further follow up, KA2022-128: write a letter to Minister of Local Government regarding housing; and
- b) approved the closure of completed actions noting the update in the action register sheet;
 - KLA2021-072: Relocate the share structure and moved it to wish-list
 - KLA2022-103: Investigate the possibility to fence and use the existing toilets
 - KLA2022-127: If Childcare building can be used for aged care
 - KLA2022-128: Speed Bumps on new road noting that the CSC will work through this as it is a council civil work as a part of council responsibility.

9.5 LOCAL AUTHORITY REVIEW

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked to discuss what they would like to see included in a meeting agenda and provide examples of good practices.

KLA2023-016 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) reviewed and discussed the contents of a meeting agenda;
- b) did not identified any additions or deletions that members would like to make to the current agenda; and
- c) suggested to keep the content of the agenda as it is.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

KLA2023-017 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the Community Services report;
- b) discussed the possibility to reopen the Childcare center in the community with families approval;
- c) discussed the possibility to reopen the Swimming pool around next summer with families approval; and
- d) agreed to get in touch with family to assist in the consultation with the council.

10.2 COUNCIL SERVICE COORDINATORS REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of local Government Service Delivery.

KLA2023-018 RESOLVED (Joe Young/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the attached report;
- b) noted and accepted the updates provided at the meeting.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 28 FEBRUARY 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2023 in the Local Authority community.

KLA2023-019 RESOLVED (Monica Robinson/Joe Young)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted and accepted the expenditure report as at 28 February 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.

- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

KLA2023-020 RESOLVED (Joe Young/Monica Robinson)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and;

- a) **discussed and provided feedback to include the following on the Development of the 2023/2024 Regional Plan;**
 - **seats at the basketball court**
 - **vegetables and garden in the community**
 - **signs at the Cemetery**
 - **shade at the front of Office for Men's area**
 - **playgrounds for kids**
 - **fencing at Church**
 - **fencing the singalong area**
- b) **approved for a meeting to be held outdoors;**
- c) **accepted that the Authority meetings be recorded;**
- d) **discussed how to assist MRC in achieving quorum;**
- e) **noted that item raised at 6.2 was discussed at 6.2.**

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

KLA2023-021 RESOLVED (Monica Robinson/Joe Young)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) **noted the Non-Council Business items raised at Item 6.3 was discussed at 6.3;**
- b) **kept the action open regarding meter box for the follow up at the next meeting.**

14 DATE OF NEXT MEETING - WEDNESDAY 31 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 2:28pm.

This page and the preceding 8 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 15 March 2023 and are UNCONFIRMED.