



MINUTES OF THE TITJIKALA LOCAL AUTHORITY HELD IN  
TITJIKALA ON THURSDAY 1 AUGUST 2024 AT 10:30 AM

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**1 MEETING OPENED**

The meeting was opened as a provisional at 10:47am before achieving quorum at 10:52am

**TLA2024-39 RESOLVED (Lisa Sharman/Lena Campbell)**

**That the Authority nominated Greg Sharman as the Chairperson of Titjikala Local Authority.**

**2 WELCOME**

Welcome to Country - Councillor Lisa Sharman

**3 ATTENDANCE AND APOLOGIES**

<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

**Local Authority Members**

Greg Sharman (Chairperson), Janie Campbell, Lena Campbell, Geoffrey Campbell and Debra Claude (arrived at 10:52am)

**Councillors**

President Roxanne Kenny and Councillor Lisa Sharman

**Council Employees**

Aaron Blacker - Director Technical Services (via Teams), Ken Satour - Area Manager Council Services, Elliot Fleming - Coordinator Youth Services, Deon Sortino - Team Leader, Youth Services and June Crabb - Coordinator Governance  
Pratikshya Baral - A/Manager Aged Care (via Teams)

### **Guests**

Kelly Bryan and Mardi Hasselton - Representatives from National Indigenous Australians Agency

### **Apologies**

Councillor Patrick Allen

### **Absentees**

Members Elaine Churchill, Terry Simmons, Councillors Andrew Davis and Aloyiscois Hayes

### **TLA2024-40 RESOLVED (Lisa Sharman/Greg Sharman)**

That the Authority:

- a) noted the attendance;
- b) accepted the apologies received from Councillor Patrick Allen;
- c) recorded the first absences without notice of Members Elaine Churchill and Terry Simmons; and
- d) noted the absence of Councillor Aloyiscois Hayes and Andrew Davis.

## **4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

### **TLA2024-41 RESOLVED (Greg Sharman/Lena Campbell)**

That the Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### **TLA2024-42 RESOLVED (Greg Sharman/Lena Campbell)**

That the minutes of the ordinary meeting held on 16 May 2024 be adopted as a true and correct record of the proceedings.

## 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

### **TLA2024-43 RESOLVED (Lisa Sharman/Geoffrey Campbell)**

That the Titjikala Local Authority noted that members provided notice of matters to be raised in General Council Business as follows:

- a) Aged Care Services
- b) Wheelie Bins and rubbish collections

<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

### **TLA2024-44 RESOLVED (Lisa Sharman/Greg Sharman)**

That the Titjikala Local Authority noted that members provides notice of matters to be raised in General Non-Council Business as follows:

- a) Roads and the budget allocation of \$1,000,000.00

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

### **TLA2024-45 RESOLVED (Lisa Sharman/Greg Sharman)**

That the Titjikala Local Authority noted that the papers circulated were received for consideration at this meeting.

## 7 CONFLICTS OF INTEREST

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

### **TLA2024-46 RESOLVED (Greg Sharman/Janie Campbell)**

That the Authority noted the Conflict-of-Interest Policy.

## 8 DEPUTATIONS AND PRESENTATIONS

NIL

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Action Register
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **TLA2024-47 RESOLVED (Geoffrey Campbell/Lisa Sharman)**

That the Titjikala Local Authority:

- a) noted an administrative error that resulted in the wrong action being attached;
- b) accepted that the error will be corrected at the next Local Authority meeting; and
- c) was advised that a letter signed by the President had been sent to NT Housing and the CEO of Central Land Council inviting them to attend a Local Authority meeting in all of MRC's Communities including Titjikala.

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

**TLA2024-48 RESOLVED (Lisa Sharman/Greg Sharman)**

**That the Titjikala Local Authority:**

- a) noted that \$8,038.38 are funds at risk of being returned to NTG;
- b) received the new 2023/2024 LA funding allocation of \$35,900.00;
- c) closed Project 2211 - Park Rejuvenation, returning the unspent funds of \$8,135.45 to unallocated.
- d) noted and accepted the progress on their projects and kept open:
  - 2400 - Solar lights at Entrance.
  - Outdoor eating area (at the back of the Store), with the following decisions noted:
    - ◆ allocated \$10,000.00 to the project
    - ◆ that a fence is no longer required
    - ◆ agreed on table and chairs to seat 8, and have them concreted in; and
    - ◆ cracker dust flooring with Council Services to confirm quantity
- e. discussed the wish list item - Fence for existing park with a lot number at the end of the cul-de-sac as follows:
  - ◆ approved the fence to be placed at North Playground.
  - ◆ noted that recommendation from Director Technical Services for a chain mesh fence, 1200mm high with a top and bottom rail.
  - ◆ Council Services Area Manager to measure perimeter of playground and advise number of gates to allow Technical Services to seek quotes.
  - ◆ Tech Services to apply for a Sacred Site Clearance Certificate.
- f. added the Cemetery fencing to the wishlist, noting that all unallocated funds may be applied to the project at the next LA meeting following the CLC community meeting.

**Minute Note:** Members asked about crematorium services and were advised that Centre Funerals offers that service.

<b>ITEM NUMBER:</b>	9.3
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

**TLA2024-49 RESOLVED (Lisa Sharman/Greg Sharman)**

**That the Titjikala Local Authority:**

- a) noted the spending of their 2023/2024 Discretionary funds;
- b) noted the new allocation for 2024/2025, acknowledging that these funds must be spent by end June 2025.
- c) chose to allocate funds at a later date.

## 10 OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Council Services Report
<b>AUTHOR:</b>	Ken Satour, SD Area Manager

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Service Delivery.

#### **TLA2024-50 RESOLVED (Greg Sharman/Debra Claude)**

That the Authority noted and accepted the Service Delivery Report for the community of Titjikala.

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Community Services Report
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

#### **TLA2024-51 RESOLVED (Greg Sharman/Lena Campbell)**

That the Titjikala Local Authority noted and accepted the Community Services report.

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	Ruth Tahere, Project Manager

### EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Titjikala

**TLA2024-52 RESOLVED (Greg Sharman/Geoffrey Campbell)**

**That the Authority:**

- a) noted the Technical Services Report for the community of Titjikala;
- b) agreed to have the two shade shelters built at lot 112 - one installed at the Softball and the other shelter at the football oval; and
- c) advised that grant funding was available towards constructing a BMX track and the upgrade of the Rec Hall, noting that the allocation amounts for each works will be confirmed at the next Authority meeting.

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, HR Generalist - Administration

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council’s strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

**TLA2024-53 RESOLVED (Greg Sharman/Lisa Sharman)**

**That the Authority noted and accepted the Peoples and Capabilities report for the Community of Titjikala.**

<b>ITEM NUMBER:</b>	10.5
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

**EXECUTIVE SUMMARY**

The expenditure report shows spending until 30 June 2024 in the Local Authority community.

**TLA2024-54 RESOLVED (Lisa Sharman/Greg Sharman)**

**That the Titjikala Local Authority noted and accepted the Income and Expenditure report as at 30 June 2024.**

## 11 GENERAL BUSINESS ITEMS RAISED

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business

### EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

#### **TLA2024-55 RESOLVED (Lena Campbell/Janie Campbell)**

That the Titjikala Local Authority:

a) discussed the matters raised at Item 6.2 as follows:

- **Aged Care Service**

Members were not happy with the service provided by Aged Care, in particular the hampers and meals. Members felt that they were paying too much for what little their family members received and highlighted that the packages being given out were not appropriate as they did not take into consideration the condition or wellbeing of the person receiving the pack. Members asked for the cost of the meals and hampers, how it is determined what goes into the hampers and who decides the menu for the meals. The A/Manager of Aged Care was on video link to respond and provided a brief overview to the costs.

Members requested that the A/Manager attend the next Local Authority meeting to deliver a clear presentation and provide a report on food and hamper costs to Councillor Sharman via email and to have printed copies made available to all Titjikala LA members at the Titjikala office.

**Minute Note:** Rubbish collection and bins were deemed operational with members being advised of the collection dates and that new bins would be arriving in community.

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates relating to Northern Territory Government Services. At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

#### **TLA2024-56 RESOLVED (Lisa Sharman/Janie Campbell)**

That the Titjikala Local Authority:

a) noted that a Representative from the department of Chief Minister and Cabinet did not attend the meeting; and



- b) requested that NTG provide clarity on the funds allocated to Maryvale road and whether these funds have been reallocated to another area.

## 12 DATE OF NEXT MEETING

Thursday, 7<sup>th</sup> November 2024

## 13 MEETING CLOSED

The meeting concluded at 1:12pm

This page and the preceding 8 pages are the unconfirmed minutes of the Titjikala Local Authority Meeting held on Thursday, 1<sup>st</sup> August 2024.