MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE TITJIKALA COUNCIL OFFICE ON THURSDAY, 5 MAY 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11.00AM

1.1 NOMINATION OF LOCAL AUTHORITY CHAIR

TLA2022-022 **RESOLVED (Patrick Allen/Lisa Sharman)**

That the Titjikala Local Authority nominated Member Greg Sharman as Acting Chair of the Titjikala Local Authority Meeting.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Member Janie Campbell, Member Greg Sharman and Member Elaine Churchill

Councillors:

Councillor Lisa Sharman, Councillor Lynette Ellis and Councillor Patrick Allen

Council Employees:

Simon Murphy (Director Technical Services), Que Kenny (Council Services Coordinator, Titjikala) and June Crabb (Governance Office)

Guests:

President Roxanne Kenny

3.2 Apologies/Absentees

Apologies:

Member Margaret Orr, Member Dennis Douglas, Member Geoffrey Campbell, Member Dianne Campbell and Robin Hall, (Representative from the Department Chief Minister & Cabinet)

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Absentees:

Councillor Annie Young

3.1, 3.2 & 3.3 ATTENDANCE/APOLOGIES/ABSENTEES

TLA2022-023 **RESOLVED (Lisa Sharman/Greg Sharman)**

That the Titjikala Local Authority:

a) **noted the attendance to the meeting;**
b) **accepted the apologies given by Members Margaret Orr, Dennis Douglas, Geoffrey Campbell and Dianne Campbell;**
c) **requested that the CSC advises all members of future Local Authority meetings in advance; and**
d) **noted the absence of Councillor Annie Young requesting that she provide an explanation on why she has not attended any meetings.**

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 NOMINATIONS TO TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:
This purpose of this paper is to highlight the vacancies on the Local Authority *(the Authority)* and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act) implemented on 2 July 2021.

TLA2022-024 **RESOLVED (Lisa Sharman/Greg Sharman)**

That the Titjikala Local Authority:

a) **acknowledged the resignation submitted by Douglas Wells from the Authority;**
b) **welcomed new members Greg Sharman, Dianne Campbell and Elaine Churchill.**

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2022-025 **RESOLVED (Lisa Sharman/Elaine Churchill)**

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

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TLA2022-026 **RESOLVED (Lisa Sharman/Lynette Ellis)**

That the minutes of the Titjikala Local Authority ordinary meeting of 14 July 2021 and the provisional meeting of 31 March 2022 be adopted as a resolution of the Titjikala Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2022-027 **RESOLVED (Lisa Sharman/Elaine Churchill)**

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2022-028 **RESOLVED (Lisa Sharman/Elaine Churchill)**

That the Titjikala Local Authority noted that members provided notification of matters to be raised as follows:

a) **Timeline for Projects to be completed**

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2022-029 **RESOLVED (Elaine Churchill/Greg Sharman)**

That the Titjikala Local Authority noted that members provided notification of matters to be raised as follows:

a) **Roads**

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2022-030 **RESOLVED (Patrick Allen/Greg Sharman)**

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2022-031 **RESOLVED (Patrick Allen/Greg Sharman)**

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 AUSTRALIAN ELECTORAL COMMISSION

EXECUTIVE SUMMARY:
The Australian Electoral Commission is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason of this paper is to provide information on the responsibilities of the Australian Electoral Commission and the purpose of their presentation.

TLA2022-032 **RESOLVED (Lisa Sharman/Lynette Ellis)**

That the Titjikala Local Authority noted and accepted the report provided regarding the activities of the Australian Electoral Commission.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 YOUTH BOARD PROJECT

EXECUTIVE SUMMARY:
Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their Community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

TLA2022-033 **RESOLVED (Lisa Sharman/Janie Campbell)**

That the Titjikala Local Authority request the report be resubmitted for the next Local Authority meeting.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:
Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet *(DCM&C)* and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Titjikala's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet released $22,402.00 to invest towards improving Community Infrastructure.

$22,402.22 is unallocated funds that must be expended by 30 June 2023.

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***TLA2022-034* RESOLVED (Lynette Ellis/Elaine Churchill)**

That the Titjikala Local Authority:

a) **notes the progress of their projects and kept open;**
   - **Project 2211 – Park Rejuvenation;**
   - **Project 2212 – Upgrade to Public Rest area on Store lot and Bus Stop Shade Shelter, noting that the concrete base would be poured once staff is available to complete this work;**
   - **Project 2213 – Titjikala Youth Board, noting that the funds will be expended once the Team Leader returns from leave;**
   - **Project 2214 – Lighting for Black spots in Community, noting only one light remains to be installed near the playground;**
   - **Project 2216 – Rejuvenation of the Cemetery**
   - **Project 2217 – Basketball Court area anticipating that the Team Leader Youth will present quotes for the paint and that Tech Services to provide contact details for line marking;**
   - **Project 2218 – Carpark resurfacing;**
   - **Project 2219 – Mature trees, noting that the trees were due to arrive in Community later in the day and**

b) **Adds to the wishlist – Fence around the Playground.**

Note: Discussion item raised at 6.2 – 'Timeline for Projects to be completed' was discussed at this point and the Local Authority were advised that at least four of the current projects should be completed before the next Local Authority meeting.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:
Each financial year, MRC grants a discretionary fund allocation of $4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

***TLA2022-035* RESOLVED (Lynette Ellis/Elaine Churchill)**

That the Titjikala Local Authority:

a) **notes the spending of its 2021/2022 Discretionary Funds; and**
b) **agrees to commit the balance of their funds towards Softball equipment.**

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR REPORT

EXECUTIVE SUMMARY:
This report is an update of Council Services in Titjikala across the area of local Government Service Delivery

***TLA2022-036* RESOLVED (Lisa Sharman/Lynette Ellis)**

That the Titjikala Local Authority noted and accepted the attached report prepared by

Que Kenny, Council Service Coordinator, Titjikala.

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:
This report provides an update on Community Services program delivery.

TLA2022-037 **RESOLVED (Patrick Allen/Greg Sharman)**

That the Titjikala Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 LOCAL AUTHORITY PROJECT FUNDING GRANT ACQUITTAL

EXECUTIVE SUMMARY:
The attached certificate for NT Local Authority Project Funding is required to be laid before the Authority for noting.

TLA2022-038 **RESOLVED (Lynette Ellis/Patrick Allen)**

That the Titjikala Local Authority noted the certification for use of the 2018-19 expired funds for the Local Authority Project funding.

Note: The meeting adjourned for lunch at 12:15pm and resumed at 12:40pm

11.2 EXPENDITURE REPORT AS AT 31 MARCH 2022

EXECUTIVE SUMMARY:
The expenditure report shows spending until 31 March 2022 in the Local Authority community.

TLA2022-039 **RESOLVED (Patrick Allen/Greg Sharman)**

That the Titjikala Local Authority:

a) **noted the Expenditure Report as at 31 March 2022; and**
b) **queried the Actual YTD expenditure against Wages and other employee costs of Homeland Municipal Services.**

Director Technical Services followed up on the query and related back to the Authority that the expenditure was correct, however the comment 'Staff not doing their expected hours' was inaccurate.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:
At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised for discussion in General Business.

TLA2022-040 **RESOLVED (Patrick Allen/Lisa Sharman)**

That the Titjikala Local Authority noted that the item raised at 6.2 was discussed during the Projects Report.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

TLA2022-041 **RESOLVED (Lisa Sharman/Greg Sharman)**

That the Titjikala Local Authority:

a) **noted that the Department of Chief Minister Representative Robin Hall was an apology to the meeting; and**
b) **requested that discussion item 'Roads' be noted and advising DCM&C that the road was in terrible condition, with heavy corrugations and potholes.. The Local Authority asked if the road would be sealed and the possibility of having a speed limit applied.**

14 DATE OF NEXT MEETING - THURSDAY 4 AUGUST, 2022

15 MEETING CLOSED

The meeting terminated at 1:12 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 5 May 2022 and are UNCONFIRMED.

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