



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE HERMANNSBURG COUNCIL OFFICE ON
WEDNESDAY, 15 FEBRUARY 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:50AM

2 WELCOME

2.1 Welcome to Country – Chairperson Nicholas Williams

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chair Nicholas Williams, Member Evance Pareroutja, Member Maryanne Malbunka,
Member Reggie Lankin and Member Daryl Kantawara (arrived at 11:00am)

Councillors:

Councillor Mark Inkamala

Council Employees:

Aaron Blacker – Director Technical Services, Jake Potter – Manager Transport,
Infrastructure and Fleet, Ken Satour – Area Manager Service Delivery, Max Baliva –
Coordinator Council Service Delivery, Kaisa Suumann – Coordinator Community
Engagement Project, Justin Brierty – Coordinator Communications, Engagement and
Planning and June Crabb – Governance Officer

Guests:

Raymond Walters – Regional Development Officer, Department of Chief Minister and
Cabinet.

Alex Burgess – Community Development Officer, Central Land Council.

Cail Rayment – Water Demand Coordinator, Power and Water Corporation (via video link)

3.2 Apologies/Absentees

Apologies:

Member Marion Swift, President Roxanne Kenny and Councillor Bobby Abbott

Absentees:

Member Conrad Ratara

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

HLA2023-001 RESOLVED (Mark Inkamala/Nicholas Williams)

That members:

- a) noted the attendance and accepted the apologies received from President Roxanne Kenny and Councillor Bobby Abbott and Member Marion Swift.
- b) request a letter be written to Member Conrad Ratara regarding his absence without notice from the Local Authority meeting and if he would like his membership on the Authority to continue.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HLA2023-002 RESOLVED (Maryanne Malbunka/Evance Pareroutja)

That the Hermannsburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

CONFIRMATION OF PREVIOUS MINUTES

HLA2023-003 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Minutes of the Hermannsburg Local Authority meeting held 7 September 2022 be adopted as a resolution of the Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

HLA2023-004 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Hermannsburg Local Authority noted the that the papers circulated, were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

HLA2023-005 RESOLVED (Evance Pareroutja/Mark Inkamala)

That members did not provide notification of matters to be raised in General Council Business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

HLA2023-006 RESOLVED (Reggie Lankin/Evance Pareroutja)

That members did not provide notification of matters to be raised in General Non-Council Business

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2023-007 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HLA2023-008 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Hermannsburg Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 WATER USE AND WATER DEMAND IN HERMANNSBURG

EXECUTIVE SUMMARY:

Power and Water Corporation are seeking to present at the Hermannsburg Local Authority and provide answers to the following questions:

- How much water does our community have? Community water level
- How much water does our community use? Community water usage trends
- How to provide important water information to people in the community? Water use signage
- Seek feedback on design for the 'Our community water use' indicator sign.

HLA2023-009 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority noted and provided feedback on the presentation from the Power and Water Corporation Representative.

8.2 COMMUNITY DEVELOPMENT WORKING GROUP

EXECUTIVE SUMMARY:

The Ntaria community development working group would like to share its project ideas with the Local Authority. The working group has prioritised a project to upgrade the Sandhill Basketball Court.

HLA2023-010 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority noted and accepted the presentation from the Community Working Group Representative.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY REVIEW

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked discuss what they would like to see included in a meeting agenda and provide examples of good practices.

HLA2023-011 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority:

- a) reviewed and discussed the contents of a meeting agenda; and**
- b) advised that the current agenda covered the interests of the Authority.**

9.2 YOUTH BOARD REPORT

EXECUTIVE SUMMARY:

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

HLA2023-012 RESOLVED (Nicholas Williams/Evance Pareroutja)

That the Hermannsburg Local Authority:

- a) Noted the 19/10/2022 minutes submitted by Hermannsburg Youth Board;**
- b) Advised the Youth Board Representative that the BMX Track will not be available to use as it will be demolished;**
- c) Agreed to allocate funds towards a Pool Table, approved the quote of \$12,060.00 and requested that the Representative seek to have the quote adjusted to include delivery to Hermannsburg; and**
- d) Requested that the Representative liaise with the School in organising an excursion for the students to attend a Local Authority meeting.**

9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

As part of Hermannsburg’s 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet released an allocation of \$95,000.00 towards Community projects.

There is a current balance of \$14,861.52 unallocated funds to invest in the project.

HLA2023-013 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Hermannsburg Local Authority:

- a) **Approved the closure of the following projects:**
 - **Fence at Women’s area, returning the underspend of \$3,095.10 to unallocated funds.**
 - **Naming of the Park, returning the underspend of \$1,404.70 to unallocated funds.**

HLA2023-014 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Hermannsburg Local Authority:

- a) **Noted and accepted the progress of their projects and kept open:**
 - **Project 2156 – School Bus Stops, requesting that the Director of Service Delivery obtain updated quotes and appoint Contractors, noting that members verified the locations for the bus stops and had pre-approved the purchasing of the materials at the meeting held March 2022.**
 - **Project 2381 – Shade Shelter over Stage Slab that is to be erected for the conduct of community events and requesting that Technical Services submit designs and quotes.**
 - **Project 2384 – Creation of a mural for the 2nd hand shop, requesting that the Youth team submit quotes for the paint.**

HLA2023-015 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Hermannsburg Local Authority:

- a) **kept open Project 2383 – Safe Parking, pickup and drop off space, noting that the materials to complete the project were in Community; and**
- b) **returned the project funds of \$10,000.00 to unallocated funds.**

HLA2023-016 RESOLVED (Nicholas Williams/Evance Pareroultja)

That the Hermannsburg Local Authority kept open Project 2382 – Redevelopment of Softball Complex noting the following requests for Technical Services:

- a) Investigate drainage so that it does not pond onto the existing Diamond;
- b) Demolish the BMX track, using the fill from the track to raise the level of the existing Softball field as it may help to improve drainage;
- c) Repurpose equipment and useable infrastructure from the BMX track to the Youth Team.

HLA2023-017 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Hermannsburg Local Authority requested that the NT grant of \$50,000.00, allocated to Project – New Softball Diamond Complex be used to construct a Softball Dugout at the existing Softball field.

The Local Authority noted that the Director Technical Services will look into the conditions in regards to the grant funding.

HLA2023-018 RESOLVED (Nicholas Williams/Reggie Lankin)

That the Hermannsburg Local Authority approved creating the following new projects:

- a) Youth Board Project – Approved the purchase of a pool table and allocated \$14,060.00 being an increase of \$2,000.00 over the quote to reflect delivery to Hermannsburg.
- b) Site Servicing Plans for water supply to the lot at Kaspar Gus Ntjalka Williams OAM Park, allocated \$15,301.00 noting that Technical Services will investigate options.

9.4 DISCRETIONARY FUND

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

HLA2023-019 RESOLVED (Mark Inkamala/Evance Pareroultja)

That the Hermannsburg Local Authority chose to allocate their 2022/2023 Discretionary Funds of \$4,000.00 towards a Community Sports weekend in May 2023.

9.5 LOCAL AUTHORITY ACTIONS

HLA2023-020 RESOLVED (Nicholas Williams/Reggie Lankin)

That the Hermannsburg Local Authority:

- a) Kept open Action – Signs to Residential areas, noting that signs and posts will be ordered for the four areas identified and that the costs will come out of Technical Services Infrastructure budget.

10 COUNCIL SERVICES REPORTS

10.1 LA REPORT HERMANNSBURG

EXECUTIVE SUMMARY:

This report is an update of Council delivery in Hermannsburg across the area of Local Government Service Delivery.

HLA2023-021 RESOLVED (Mark Inkamala/Evance Pareroutja)

That the Hermannsburg Local Authority noted and accepted the Service Delivery report.

10.2 COMMUNITY SERVICE HERMANNSBURG LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

HLA2023-022 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Hermannsburg Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 JAN 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 Jan 2023 in the Local Authority community.

HLA2023-023 RESOLVED (Evance Pareroutja/Mark Inkamala)

That the Hermannsburg Local Authority noted and accepted the expenditure report as at 31 Jan 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to give members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.
- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

HLA2023-024 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Hermannsburg Local Authority:

- a) **noted that no matters were raised for discussion at item 6.2**
- b) **approved to hold meetings outdoors, weather permitting;**
- c) **accepted that the Authority meetings be recorded for minute taking purposes;**
- d) **suggested that a reminder text be sent to members two weeks prior and the**

- week of the meeting to assist MRC with achieving quorum; and
- e) discussed and provided feedback on the Development of the 2023/2024 Regional Plan:
- Employment, Training - gaining work related certificates and licences.
 - Working and engaging with Stakeholders.
 - Better Community engagement.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

HLA2023-025 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Hermannsburg Local Authority:

- a) noted that no matters were raised for discussion at Item 6.3;
- b) noted that no updates were provided on the outstanding matters; and
- c) requested the following actions:
 - That Aboriginal names be used on the street signs within the new subdivision, noting that this request had been raised previously.
 - Driveways be concreted because of safety concerns.

14 DATE OF NEXT MEETING - THURSDAY 4 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 1:25pm.

This page and the preceding 7 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday 15 February 2023 and were CONFIRMED on the 8 June 2023.