



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY, 16 FEBRUARY 2023 AT 10:30AM

1 MEETING OPENING

A minute of silence was observed by the Authority for the passing of a Councillor in the Rodinga ward and the meeting was declared open at 10.27AM. Meeting was preponed as the Quorum was met.

1.1 NOMINATION OF THE CHAIR

TLA2023-001 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority nominated Greg Sharman as an acting Chair of the Titjikala Local Authority Meeting.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman welcomed everyone to the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Greg Sharman, Elaine Churchill and Janie Campbell

Councillors:

Councillor Lisa Sharman

Council Employees:

Aaron Blacker, Director Technical Services, Kathleen Abbott, Area Manager Service Delivery, Justin Brierty, Coordinator Communications, Engagement & Planning, Kaisa Suumann, Community engagement project coordinator and Gaurab Ghimire, Governance Admin Officer

Guests:

Raymond Walters, Department of Chief Minister and Cabinet

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny and Councillor Patrick Allen

Absentees:

Chair, Margaret Orr and Member Dennis Douglas

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

TLA2023-002 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted the attendance and absentees to the meeting; and
- b) accepted the apologies.

3.3 Resignations

3.3.1 RESIGNATIONS

TLA2023-003 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted that the Chair Margaret has informed the Authority of her verbal resignations; and
- b) requested that the resignation be submitted in writing.

3.4 Terminations

NIL

3.5 Nominations

3.5.1 NOMINATIONS TO TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*).

There are currently two vacancies in the Authority as a result of membership dismissal at the previous meeting. Members were noted absent at the previous two consecutive Local Authority Meetings.

TLA2023-004 RESOLVED (Lisa Sharman/Janie Campbell)

That the Titjikala Local Authority:

- a) noted that there are two vacancies available in the Local Authority; and
- b) called for nomination to remain open for 21 days to fill the vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2023-005 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2023-006 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority:

- a) adopted the minutes of meeting held 3 November 2022 as a resolution of the Titjikala Local Authority; and
- b) noted that the amendment is to be made in regards to the minutes for item no 12.1 of the lot 70 and noted being corrected as 79 instead.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2023-007 RESOLVED (Janie Campbell/Elaine Churchill)

That the Titjikala Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2023-008 RESOLVED (Janie Campbell/Elaine Churchill)

Noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Shelter behind store
- b) New Cemetery

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2023-009 RESOLVED (Janie Campbell/Elaine Churchill)

Noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Road sealing

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2023-010 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2023-011 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2023-012 RESOLVED (Elaine Churchill/Janie Campbell)

That the Titjikala Local Authority:

- a) noted and discussed the spending of their funds in the community; and**
- b) discussed to spend the funds at a later date when its suitable to spend.**

9.2 LOCAL AUTHORITY REVIEW

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked discuss what they would like to see included in a meeting agenda and provide examples of good practices.

TLA2023-013 RESOLVED (Greg Sharman/Elaine Churchill)

That the Local Authority:

- a) reviewed and discussed the contents of a meeting agenda;**
- b) identified that the agenda content can remain as they are; and**
- c) suggested that the deputation request be brought up at the top to allow guest present and leave after presentation.**

9.3 ACTION REGISTER - TITJIKALA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

TLA2023-014 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received;**

b) approved the closure of their completed actions as follows:

- TLS2022-067: Consult with P&W to do an audit on the trees and vegetation near power lines and
- TLA2022-072: Seal the road from lot 79 to the police station noting that the lot was not the 70 as recorded in the action register and, moved this item to project wishlist register.

9.4 YOUTH BOARD PROJECT

EXECUTIVE SUMMARY:

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

TLA2023-015 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority:

- 1. noted the 24/01/2023 Youth Board meeting minutes by Titjikala Youth Board;**
- 2. decided that the Youth Board's suggestion to repair the basketball court's adjustable control system will be included to the project no 2217. The CSC to be given a task to organise a quote for new basketball posts + control system;**
- 3. gave feedback to the Youth Board's suggestion of building a swimming pool for Titjikala community – there is not enough resources (water supply or funds) to build a swimming pool in Titjikala. The LA suggested the Youth Board members to contact the local MRC Youth Services team and enquire about organising swimming pool trips to other MRC communities with swimming pool or to Alice Springs. The LA can consider funding of these types of activities in the future if the funding request is submitted by the Youth Board;**
- 4. gave feedback to the Youth Board's idea of building a toilet block near the softball ground – the LA doesn't have resources to build another toilet block into that area. The LA suggested the youth board to utilise current facilities – use the toilet block between the softball and football ground;**
- 5. gave feedback to the Youth Board's idea of removing rocks and putting grass on the football ground – The CSC team is working on removing the rocks and cleaning the football ground. The idea of putting the grass to the oval is out of LA's budget;**
- 6. gave feedback to the Youth Board's idea of building a fence around the rec hall to stop dogs coming around – the LA would like to know more about this idea. The Youth Board to prepare more information about this suggestion for the next LA meeting; and**
- 7. gave feedback to the Youth Board's idea of building a bike track near the men's shed and football ground area – the LA would like to keep this recommendation of the Youth Board open until the next LA meeting in order to discuss it further with the other stakeholders in the community.**

9.5 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Currently, the community has 32,921.59 to allocate & spend on community projects.

TLA2023-016 RESOLVED (Greg Sharman/Elaine Churchill)

That the Titjikala Local Authority:

- a) noted and accepted the progress of their projects as follows:
 - Project 2211, Park Rejuvenation – Concrete slab has been delivered and civil team are going to work with it to complete the project.
 - Project 2217, Basketball Court Area – New scope of work has been requested and the project will undergo a whole set of new redesign for repaint, line marking at the basketball court, nets, posts, control system for the project with a new quote requested to begin the work. New quote for the whole set of work at the basketball court will be submitted at the next LA meeting.
- b) approved the closure of projects as follows:
 - Project 2216, Rejuvenation of the Cemetery – returned the unspent fund \$20,000.00 to the unallocated balance;
 - Project 2218, Carpark resurfacing – returned the unspent funds \$5367.37 to the unallocated balance;
 - Project Tree Trimming and removal of hazards – project moved to wish list and returned the unspent funds \$10,000.00 to unallocated balance.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICE COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery

TLA2023-017 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority:

- a) noted and accepted the Council Service Delivery Report; and
- b) raised that the many houses have 3 bins and it is only two allocated to each household; and
- c) noted that the area manager will look into this to resolve.

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2023-018 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2022 in the Local Authority community.

TLA2023-019 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted and accepted the expenditure report as at 31 December 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

TLA2023-020 RESOLVED (Elaine Churchill/Janie Campbell)

That the Titjikala Local Authority:

- a) **noted the General Business items raised at Item 6.2 but did not discuss;**
- b) **discussed and provided feedback on the Development of the 2023/2024 Regional Plan as follows;**
 - **More support for young people and youth employment opportunities**
 - **Local employment at the higher role and individual/internal mentorship for their ongoing development**
 - **More tractors to help the community rather than cars**
 - **Removal of trashed and dumped cars from the community**
- c) **accepted to hold meetings in an outdoor space; and**
- d) **discussed how to assist MRC in achieving quorum as following:**
 - **Provide notice of meeting well in advance**
 - **CSC to communicate with LA members of the meeting date.**

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the 5 May 2022 and 4 August 2022 meetings.

TLA2023-021 RESOLVED (Elaine Churchill/Janie Campbell)

That the Titjikala Local Authority:

- a) noted and discussed that action register in the non-council business regarding roads in an ongoing and upgrading the road condition is an ongoing process and kept the item open;
- b) noted that the Authority is informed by Raymond Walters regarding his role and how the community can benefits from the local decision making process as they involve in the LDM process; and
- c) noted that a consultant will work through the community and LDM process.

14 DATE OF NEXT MEETING - THURSDAY 11 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 1pm.

This page and the preceding 7 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 16 February 2023 and were confirmed Thursday, 3 August 2023.