



MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN THE
PAPUNYA COUNCIL OFFICE ON THURSDAY 2 MARCH 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.45AM

2 WELCOME

2.1 Welcome to Country – Member present were welcomed at the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Karen McDonald, Sammy Butcher and Terence Abbott

Councillors:

Councillor Dalton MacDonald and Councillor Jason Minor via Teams from Mt. Liebig

Council Employees:

Chris Kendrick, Directorate Corporate Services, Stuart Miller, Area Manager Service Delivery, Dan Rees, CSC and Gaurab Ghimire, Governance Administration Officer

Guests:

Katharine O'Donoghue, Office of Chansey Paech MLA, Member for Gwoja

Sharon Troncoso, NT Trachoma Program Clinical Nurse Specialist

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny and Member Graham Poulson

Absentees:

Member Punata Stockman and Linda Anderson

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

PLA2023-001 RESOLVED (Dalton McDonald/Sammy Butcher)

That the Papunya Local Authority noted the attendance and absentees to the meeting and accepted the apologies.

3.3 Resignations

NIL

3.4 TERMINATION

PLA2023-002 RESOLVED (Sammy Butcher/Karen McDonald)

That the Papunya Local Authority:

- a) noted that the members Punata Stockman and Linda Anderson were absent without permission from two consecutive local Authority meeting; and
- b) noted that the members have been dismissed from the Local Authority; and
- c) endorsed the dismissal of the their membership from the Local Authority.

3.5 Nominations

3.5.1 NOMINATIONS TO PAPUNYA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

The purpose of this paper is to note the current vacancy on the Papunya Local Authority and to call for nomination to remain open for 21 days to fill the vacancy.

Council appoints Local Authority members based on the recommendations of the Local Authority. There was one vacancy at the previous meeting instead of two as recorded in the previous minutes and verbal resignation was received from Taralyn Major but her membership continued to make the Quorum since the written confirmation was not received. Since then, council has received a written confirmation of the resignation.

PLA2023-003 RESOLVED (Sammy Butcher/Karen McDonald)

That the Papunya Local Authority:

- a) noted that there were two vacancy available on the Local Authority at this meeting;
- b) noted that the dismissal of two new members at this meeting has created altogether four vacancies in the Authority; and
- b) called for community nominations to remain open for 21 days to fill the vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

PLA2023-004 RESOLVED (Dalton McDonald/Terence Abbott)

That the Papunya Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

PLA2023-005 RESOLVED (Sammy Butcher/Jason Minor)

That the Minutes of the Papunya Local Authority meeting held 19 May 2022 be adopted as a resolution of Papunya Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

PLA2023-006 RESOLVED (Sammy Butcher/Dalton McDonald)

That the Papunya Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

PLA2023-007 RESOLVED (Sammy Butcher/Dalton McDonald)

That the Papunya Local Authority noted that the members have discussed the matters to be raised in General Council Business as follows:

- a) The community is required more trees and tree plantation, and in response, Dan informed that the trees can be obtain for free and Kaisa to work with Youth board for its implementation;
- b) Street lights around member Sammy's and Cr Dalton's houses are not working, and in response, Dan informed that the audits are currently underway; and
- c) Member Terrence raised that the drainage and gutter usually gets blocked at various locations in the community during the heavy rain and Stuart (Area Manager) informed that the council is currently undertaking audits of drainage on communities and will be passing through Papunya in due course.
- d) Member discussed the possibility of grading the roads/fire breaks around the community where it makes a circle like Artwork around it. Follow up with the request at the next LA meeting.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

PLA2023-008 RESOLVED (Sammy Butcher/Dalton McDonald)

That the Papunya Local Authority noted that the members have not provided notification of matters to be raised in General Non-Council Business as follows:

- a) The electricity power meter box in community houses are located outside the houses which concerns the safety and be relocated inside the house and be covered. The matter will be noted in the action register for follow at

- the next meeting from the DCM&C; and
- b) Situation with the maintenances and upgrading of the community houses.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

PLA2023-009 RESOLVED (Sammy Butcher/Jason Minor)

That the Papunya Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

PLA2023-010 RESOLVED (Sammy Butcher/Jason Minor)

That the Papunya Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 INDIGENOUS EYE HEALTH & NT TRACHOMA PROGRAM - TRACHOMA

EXECUTIVE SUMMARY:

The purpose of the visit is to seek permission and cooperation from the community for the planned Trachoma trip. Date is yet to be finalised. The program is intended to educate the community about Trachoma and provide information on the Trachoma program.

Local Authority and community will be made aware when the Trachoma trip dates are finalised. At the moment, LA is being informed of the upcoming Trachoma program and seeking cooperation and permission for the program to go ahead. An IEH community flipchart will be provided at the meeting.

PLA2023-011 RESOLVED (Dalton McDonald/Sammy Butcher)

That the Papunya Local Authority:

- a) noted and accepted the presentation by IEH;
- b) be informed of the upcoming NT Trachoma program; and
- c) supported the program and cooperated with the Public Health Unit.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

PLA2023-012 RESOLVED (Terence Abbott/Sammy Butcher)

That the Papunya Local Authority:

- a) noted the spending and forfeited balance of its 2021/2022 Discretionary funds;**
- b) noted and accepted the new allocation for the year 2022/2023;**
- c) noted and discusses the spending of its 2022/2023 Discretionary Funds; and**
- d) recommended that the funds be expended to buy speakers at the footy oval including a pole to erect with flags (National flag, NT and indigenous flags) to hang on the pole.**

9.2 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached report provides a running list of Local Authority action items as reported in previous meetings.

PLA2023-013 RESOLVED (Dalton McDonald/Sammy Butcher)

That the Papunya Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous as follows and kept all action open until completion;**
 - Action PLA2020-085: Signs to slow down traffic going to Outstation – Stuart advised that the traffic management signs were at the Alice Spring depot and can be brought up and advice is received from the member that the Art center may be able to do the signs and seek their feedbacks;
 - PLA2022-017: Roads to Outstation graded and rubbish collection – Stuart informed the Authority that the trailer is currently being sourced from Haasts Bluff and will be made available soon at the Outstation, and Dan will follow up on the rubbish collection at Blackwater Outstation; and
 - PLA2022-033: Sport Ground Extension – LA requested for lights at the Softball and this will be a complete new project as a continuity of project 2192 and sport ground extension of sport ground is not going ahead.

9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

The Community currently has \$47,926.19 to spend for the year 2021/22.

PLA2023-014 RESOLVED (Terence Abbott/Sammy Butcher)

That the Papunya Local Authority:

- a) approved the closure of any completed projects as follows;
 - Project 2192, Sports Ground Extension (including second Softball Diamond) – returned the funds \$27,897.58 to unallocated balance;
 - Project 2193, Cemetery and Church Sign – returned the funds \$2,673.40 to unallocated balance;
 - Project 2194, Blackboard for Church;
 - Project 2198, Electrical for Church Restoration (Previously Restore Church) – returned the fund \$30,000.00 to unallocated balance;
 - Project 2199, Lights for Basketball Court;
- b) notes and accepts the progress of their projects as follows;
 - Project 2196, Plaques to commemorate the Aboriginal Pastors – advised to seek for help to get the names on the Plaques from the Pastor based in Haasts Bluff;
 - Project 2501, Windows and Seats for Church Restoration – windows have been identified as being costly and agreed to have just the seats and quotes are being organised;
 - Project 2502, Portable Speaker System – Dan has received a quote and will work with members to organise the speaker;
 - Project Car Ramp, this is registered in the action register and kept the action register item open.
- c) created a new project naming it Canteen Container and committed \$25,000.00 to initiate the project.

9.3.1 SOLAR SCOREBOARD/NTG GRANT

PLA2023-015 RESOLVED (Terence Abbott/Sammy Butcher)

That the Papunya Local Authority:

- a) created a new project to erect lights and fixing the existing scoreboard at the softball oval naming 'Lights at the softball oval & fixing the scoreboard' and allocated \$50,000.00
- b) allocated another \$27,897.58 for this project from the closed project 2192;
- c) noted that the \$50,000.00 funding was a grant from NTG for the Scoreboard and could be used for sporting infrastructure if there is already a Scoreboard;
- d) noted that the half of this \$50,000.00 grant was allocated previously to project 2192, Sport ground extension but that project cannot move ahead hence closed; and
- e) decided to use the grant funding of \$50,00.00 that meets the criteria to use the fund for sporting infrastructure for the new project as above.

9.4 LOCAL AUTHORITY REVIEW

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked to discuss what they would like to see included in a meeting agenda and provide examples of good practices.

PLA2023-016 RESOLVED (Karen McDonald/Sammy Butcher)

That the Local Authority:

- a) reviewed and discussed the contents of a meeting agenda; and**
- b) did not identified any additions or deletions that members would like to make to the current agenda; and**
- c) requested that the agenda be made available in the council office before couple of days of the meeting.**

9.5 PAPUNYA YOUTH BOARD'S REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Papunya Local Authority on Papunya Youth Board's recommendations to the LA. The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

PLA2023-017 RESOLVED (Terence Abbott/Dalton McDonald)

That the Papunya Local Authority:

- 1) received and noted the 12/08/2022 meeting minutes submitted by the Papunya Youth Board;**
- 2) approved on the Youth Board's funding request for a band room equipment - \$179.00 for Rock City Music to purchase a microphone to be bought from project funds (quote attached);**
- 3) approved on the Youth Board's funding request for equipment such as trampoline, boxing equipment and/or camera - \$600.00 for Kmart from the project funds;**
- 4) approved on the Youth Board's suggestion from their 12/08/2022 meeting to get trees planted around the oval, softball and basketball court areas and requested that the Coordinator Kaisa shall work to get the trees available for free and consult with the CSC and members on plantation;**
- 5) feedback on the Youth Board's open action item from their 25/11/2020 meeting – building a BMX track or swimming pool in Papunya and recommended that the both options shall be closed as they are not within the budget and not feasible due to the scope of work involved;**

- 6) feedback on the Youth Board's open action item from their 25/11/2020 meeting – water supply to the Basketball court and recommended that a water tank could be sourced and be updated on potential options of this at the next meeting;
- 7) feedback on the Youth Board's open action item from their 25/11/2020 meeting – Fixing the change rooms and building new toilets at the oval and recommended that the change rooms could be upgraded and a new toilets are not within the scope of LA funding.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE PAPUNYA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

PLA2023-018 RESOLVED (Terence Abbott/Dalton McDonald)

That the Papunya Local Authority noted and accepted the Community Services report with the feedback below:

- a) MacSafe staff are driving their vehicle with loud music and closed windows and consequently ignoring what's happening around;
- b) MacSafe manager to be briefed about the current situation and be invited to attend the next LA meeting;
- c) Recommended that the MacSafe patrol teams do an announcement with a Mic and Speaker to calm the situations down when chaos happens around the community and be more vigilant.
- d) The LA members asked whether the MacSafe patrols cover outstations.

10.2 COUNCIL SERVICE COORDINATOR REPORT

PLA2023-019 RESOLVED (Sammy Butcher/Dalton McDonald)

That the Papunya Local Authority noted and accepted the Council Service Coordinator report tabled at the meeting.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 JANUARY 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 January 2023 in the Local Authority Community.

PLA2023-020 RESOLVED (Sammy Butcher/Jason Minor)

That the Papunya Local Authority notes and accepts the expenditure report as at 31 January 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the

General Business matters raised at item 6.2.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.
- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

PLA2023-021 RESOLVED (Dalton McDonald/Sammy Butcher)

That the Papunya Local Authority;

- a) **discussed and will provide feedback to Deputy President Dalton McDonald on the Development of the 2023/2024 Regional Plan;**
- b) **approved for a meeting to be held outdoors;**
- c) **accepts that the Authority meetings be recorded;**
- d) **recommended that MRC should provide meeting notice well in advance to assist MRC in achieving quorum;**

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

PLA2023-022 RESOLVED (Karen McDonald/Terence Abbott)

That the Papunya Local Authority:

- a) **noted that Non-Council Business items were raised at Item 6.3 were discussed at 6.3;**
- b) **noted that DCM&C were absent at the meeting to provide updates on actions from the Department of Chief Minister and Cabinet.**

14 DATE OF NEXT MEETING - THURSDAY 18 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 3:20pm.

This page and the preceding 8 pages are the minutes of the Papunya Local Authority Meeting held on Thursday 2 March 2023 and were confirmed Thursday, 31 August 2023.