



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE  
SANTA TERESA COUNCIL OFFICE ON WEDNESDAY 17 MAY 2023 AT 10:30AM

**1 MEETING OPENING**

The meeting was declared open at 10:30AM

**2 WELCOME**

2.1 Welcome to Country – Chair Louise Cavanagh

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Agnes Alice, Member Emma Hayes, Chairperson Louise Cavanagh and Member Robert Kopp

Councillors:

Councillor Lisa Sharman and Councillor Patrick Allen

Council Employees:

Keith Hassett, Director Service Delivery, Annalisa Young, CSC Santa Teresa, Cristiano Castro, Coordinator MacSafe, Ethan Bowman, Youth engagement Officer and Gaurab Ghimire, Governance Admin Officer

Guests:

Daniel Measures, Liaison Officer Non Elect

Raima Baker, Lutheran Care and Community residents

**3.2 Apologies/Absentees**

Apologies:

Member Mr Alice (Philip)

Absentees:

Nil

### **3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES**

**STLA2023-021 RESOLVED (Lisa Sharman/Louise Cavanagh)**

That the Santa Teresa Local Authority noted attendance, apologies and absentees to the Local Authority meeting.

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations**

#### **3.5.1 NOMINATIONS TO SANTA TERESA LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

*There are currently two vacancy available in the Local Authority as a result of member's dismissal due to failing to attend two consecutive Local Authority meeting without approval.*

**STLA2023-022 RESOLVED (Lisa Sharman/Louise Cavanagh)**

That the Santa Teresa Local Authority:

- a) noted that two vacancies are available on the Local Authority; and
- b) called for community nominations to remain open for 21 days to fill the two vacancies.

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

**STLA2023-023 RESOLVED (Lisa Sharman/Agnes Alice)**

That the Santa Teresa Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**STLA2023-024 RESOLVED (Patrick Allen/Agnes Alice)**

That the Minutes of the Santa Teresa Local Authority held on the 8 February 2023 2022 be adopted as a resolution of Santa Teresa Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**STLA2023-025 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Santa Teresa Local Authority noted the that the papers circulated were received for consideration at the meeting

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**STLA2023-026 RESOLVED (Lisa Sharman/Emma Hayes)**

Noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Street Lights
- b) Speed Hump

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**STLA2023-027 RESOLVED (Lisa Sharman/Emma Hayes)**

Noted that the members have not provided notification of matters to be raised in General Non-Council Business.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**STLA2023-028 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Santa Teresa Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**STLA2023-029 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Santa Teresa Local Authority declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 FINANCIAL SERVICES- MONEY MANAGEMENT PROGRAM**

#### **EXECUTIVE SUMMARY:**

This report is a request made by Lutheran Care to inform MacDonnell Regional Council staff and Local Authority (The Authority) members of the important Financial Literacy information Lutheran care have to offer to all community members in remote regions, Local town camps and communities under the Council's and Chairperson Direction.

**STLA2023-030 RESOLVED (Lisa Sharman/Agnes Alice)**

That the Local Authority noted and accepted the presentation on Lutheran Care financial management services.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 DISCRETIONARY FUNDS**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

#### **STLA2023-031 RESOLVED (Agnes Alice/Louise Cavanagh)**

That the Santa Teresa Local Authority:

- a) noted and discussed the spending of its 2022/2023 Discretionary Funds;
- b) requested that the funds be spent to buy solar lights, flowers and some crosses at the Cemetery; and
- c) noted that the Catholic Care will be approached to make the crosses.

### **9.2 ACTION REGISTER - SANTA TERESA LA**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **STLA2023-032 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Santa Teresa Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approved the closure of any completed actions as follows:
  - STLA2022-048: Organise a meeting with Community to discuss the Cemetery noting that it is being tracked as a part of LA project.
  - STLA2022-069: Present an overview on the location of a soccer ground next to Rec Hall noting that the request to build a soccer ground next to rec hall has been refused and the current footy oval is appropriate for the soccer to play.

### **9.3 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.

- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

Santa Teresa Local Authority has committed all available funds of 4,564.54 to invest in new Community projects.

It is to be noted that NTG community infrastructure project grant of \$50,000.00 committed for Grandstand seating and shading must be acquitted by 30 June 2023.

**STLA2023-033 RESOLVED (Lisa Sharman/Agnes Alice)**

That the Santa Teresa Local Authority:

- a) noted and accepted the progress of their projects as follows and kept all projects open;
  - Project 2204 – Front entrance project, quotes are being sought recently for the fence;
  - Project 2206 – Shade and Seating at Cemetery, extending the Cemetery has been a matter of discussion ongoing between CLC and community and no outcome has been achieved and it is ongoing;
  - Project 2208 – Water fill station, orders have been purchased for the water fill station and installation will begin soon;
  - Project 2209 – Santa Teresa Memorial Garden, fencing has been erected and project is nearing completion; and
  - Project 2205 – Solar light for Cross, it is being noted that AAAC is also contributing additional funds in this projects and Brother Mark was an apology at this meeting and more update at the next meeting.
- b) NTG Grant – Grandstand seating and shading have been ordered and purchased.

**10 COUNCIL SERVICES REPORTS**

**10.1 COMMUNITY SERVICE SANTA TERESA LOCAL AUTHORITY REPORT**

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**STLA2023-034 RESOLVED (Louise Cavanagh/Lisa Sharman)**

That the Santa Teresa Local Authority noted and accepted the Community Services report.

**10.2 COUNCIL SERVICES COORDINATORS REPORT**

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Santa Teresa across the area of Local Government Service Delivery

**STLA2023-035 RESOLVED (Agnes Alice/Emma Hayes)**

That the Santa Teresa Local Authority noted and accepted the attached report.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 30 APRIL 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 April 2023 in the Local Authority community.

**STLA2023-036 RESOLVED (Lisa Sharman/Agnes Alice)**

**That the Santa Teresa Local Authority noted and accepted the expenditure report as at 30 April 2023.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

In conjunction with the Department of Education, MRC are asking members what type of Childcare facility would be more suited for their community. The survey tabled at this meeting will assist MRC in advocating for your choice.

Members are being asked to consider nominating as a Councillor for the Rodinga ward or to speak with residents who they believe would be a good candidate. Nominations open on the 8<sup>th</sup> May to the 19<sup>th</sup> May 2023 and voting is from the 5<sup>th</sup> to the 16<sup>th</sup> June 2023.

**STLA2023-037 RESOLVED (Robert Kopp/Agnes Alice)**

**That the Santa Teresa Local Authority:**

- 1. noted and discussed the General Business Items raised at Item 6.2 as follows;**
  - Solar Lights – LA raised that some of the street lights around the community and old village aren't working. Keith (Director, Service Delivery) responded that the LED lights have been proposed to replace to the damaged ones and the lights would be fixed when there are about good numbers of lights (about 30%) need replacing for the sufficient work to be carried out. However, MG electrical (contractor) were due to arrive in the community today and they will be made aware of the lights that need replacing and they might begin to work on them when they are still in the community.
  - Speed Hump – LA requested that there are two location in the community where speeding has been an issue and requested for speed hump. Keith responded that it is an operation task for the civil and tech services. Annalisa (CSC) will work with the members to investigate and establish the speed hump where required.
- 2. noted and discussed the survey for Childcare; and**
- 3. noted and accepted the papers on by-election for the Rodinga ward.**

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

**STLA2023-038 RESOLVED (Patrick Allen/Agnes Alice)**

That the Santa Teresa Local Authority noted that no Non-Council Business items was raised at item 6.3.

**14 DATE OF NEXT MEETING - WEDNESDAY 2 AUGUST, 2023**

**15 MEETING CLOSED**

The meeting terminated at 11:28 am.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 17 May 2023 and were confirmed Wednesday, 2 August 2023.