



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY 18 MAY 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:50am as a provisional meeting since a quorum wasn't met.

1.1 NOMINATION OF THE CHAIRPERSON

TLA2023-022 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and nominated member Greg Sharman as the acting chair of the Titjikala Local Authority meeting.

2 WELCOME

2.1 Welcome to Country – Cr Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Greg Sharman

Councillors:

Councillor Lisa Sharman and Councillor Patrick Allen

Council Employees:

Keith Hassett, Director Service Delivery, Que Kenny, CSC Titjikala, Pavithra Devasurendra, Team Leader MacKids, Lisa Van Den Berg, Team Leader MacYouth and Gaurab Ghimire, Governance Admin Officer

Guests:

Bruce Fyfe, Regional Manager DCM&C

Jessica Scrutton , Regional Project Officer DCM&C

Daniel Measures, Liaison Officer Non Elect

Community Residents

3.2 Apologies/Absentees

Apologies:

Member Janie Campbell

Absentees:

Chair Margaret Orr, Member Dennis Douglas and Elaine Churchill

3.1 & 3.2 ATTENDANCE, APOLOGUES AND ABSENTEES

TLA2023-023 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of Titjikala Local Authority by majority vote, made a recommendation to council and noted:

- a) members attendance to the meetings;
- b) accepted apology received by the member; and
- c) members absent without permission to the meeting were Margaret Orr, Dennis Douglas and Elaine Churchill.

3.3 Resignations

NIL

3.4 Terminations

3.4.1 TERMINATION

TLA2023-024 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted:

- a) Chair Margaret Orr has given a verbal resignation;
- b) member Dennis Douglas has been absent from two consecutive meetings;
- c) Local Authority hasn't received apologies from both members and failed to attend two consecutive Local Authority meetings without notice; and
- d) that their membership from the Local Authority be dismissed.

3.5 Nominations

3.5.1 NOMINATIONS TO TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*).

There are currently two vacancies in the Authority as a result of membership dismissal.. Members were noted absent at the previous two consecutive Local Authority Meetings. Although a verbal resignation was given by Chair Margaret Orr, it cannot be confirmed unless submitted in writing. Margaret Orr is to be taken as a Chair until such document is received and or the membership is dismissed otherwise.

TLA2023-025 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to Council and noted:

- a) that there were two vacancies available in the Local Authority;
- b) that dismissal of the two members at this meeting have created two more vacancies; and
- b) called for nomination to remain open for 21 days to fill all four vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2023-026 RESOLVED (Greg Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Titjikala Local Authority adopt the minutes of meeting held 16 Feb 2023 as a resolution of the Titjikala Local Authority.

Minutes note: Provisional meeting cannot confirm the minutes of a previous meeting held with a full quorum, hence the minutes of the previous meeting wasn't discussed at this meeting and will be tabled at the Ordinary Council Meetings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2023-027 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2023-028 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and discussed that the members have provided notification of matters in General Council Business as follows:

- a) Grass slashing – members raised that the grasses around the community have grown way too quick due to a recent rain and they be slashed. Keith (Director Service Delivery) responded that grass slashing is an operational task for civil teams and they will attend to it on a timely basis.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2023-029 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a

recommendation to council and noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Housing

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2023-030 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2023-031 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2023-032 RESOLVED (Lisa Sharman/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted and discussed the spending of their funds in the community; and
- b) noted that the funds will be spend by consultation with community resident and a fund release request letter will be used.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Currently, the community has 68,288.96 to allocate & spend on community projects.

TLA2023-033 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

a) noted and accepted the progress of their projects as follows:

- Project 2211, Park Rejuvenation – seating have been installed and waiting to install two more seating, more tress will be brought for the park, New shade structure is being investigated.
- Project 2217, Basketball Court Area – some of the nets are available with the youth team to continue games, measurements have been taken for resurfacing and awaiting quotes for the Basketball court from Tech Services.

b) noted that a new invoice \$183.60 has come through on the purchase of Quarry sand for closed project 2182, carpark resurfacing and will be deducted from unallocated funds.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2023-034 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and accepted the Community Services report.

10.2 CSC TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivery Services in Titjikala across the area of Local Government Service Delivery

TLA2023-035 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and accepted the attached reports.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 APRIL 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April 2023 in the Local Authority community.

TLA2023-036 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and accepted the expenditure report as at 30 April 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

In conjunction with the Department of Education, MRC are asking members what type of Childcare facility would be more suited for their community. The survey tabled at this meeting will assist MRC in advocating for your choice.

Members are being asked to consider nominating as a Councillor for the Rodinga ward or to speak with residents who they believe would be a good candidate. Nominations open on the 8th May to the 19th May 2023 and voting is from the 5th to the 16th June 2023.

TLA2023-037 RESOLVED (Lisa Sharman/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- 1. noted General Business Items raised at Item 6.2 was discussed at 6.2;**
- 2. noted and discussed the survey for Childcare and opted for Child Care (ELC) program; and**
- 3. noted and accepted the papers on by-election for the Rodinga ward.**

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the 5 May 2022 and 4 August 2022 meetings.

TLA2023-038 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted that no Non-Council Business items raised at item 6.3; and**
- b) noted and accepted any updates and progress on actions from the Department of Chief Minister and Cabinet as follows:**
 - kept the action open regarding roads noting that a grader will run over the road again before the Finke race
 - aboriginal interpreter service, employment is available to community resident
 - next HRG meeting is scheduled for 7th of June and to report and raise all housing related matters at that meeting
 - art center has been offered funding as a part of community strategic plan
 - members raised that the message and signs be installed to aware the road users of their speeding and be mindful of their driving.

14 DATE OF NEXT MEETING - THURSDAY 3 AUGUST, 2023

15 MEETING CLOSED

The meeting terminated at 12:04 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 18 May 2023 and were confirmed Thursday, 3 August 2023.