



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE  
KINTORE COUNCIL OFFICE ON WEDNESDAY, 6 JULY 2022 AT 10:30AM

---

**1 MEETING OPENING**

The meeting was declared open at 11.35am when full quorum for the meeting was achieved.

**1.1 NOMINATION OF LOCAL AUTHORITY CHAIR**

***KLA2022-074 RESOLVED (Joe Young/Phyllis Rowe)***

**That the Kintore Local Authority nominated member Joe Young as Acting Chair of the Kintore Local Authority Meeting.**

**2 WELCOME**

2.1 Welcome to Country

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Joe Young, Phyllis Rowe and Rochelle Robinson

Councillors attended via zoom

Councillor Dalton McDonald from the Papunya Office, Councillor Jason Minor from Alice Springs office and Councillor Peter Turner from Mt Liebig  
President Roxanne Kenny attended in Kintore.

Council Employees:

Belinda Urquhart, Director Service Delivery, Donelle Fraser (CT), Area Manager Service Delivery, Shelli Perry, CSC and Gaurab Ghimire, Governance administration officer

Guests attended via zoom:

Fraser Chapman, Lutheran Care and Katharine O'Donoghue, Electorate office of Gwoja

### **3.2 Apologies/Absentees**

#### Apologies:

Chair Monica Robinson, Member Giselle Barku, Member Bundi Rowe, Member Julie Dempsey and Enock Menge, Department of Chief Minister and Cabinet.

#### Absentees:

Nil

### **3.1, 3.2 & 3.3 ATTENDANCE/APOLOGIES/ABSENTEES**

#### **KLA2022-075 RESOLVED (Monica Robinson/Phyllis Rowe)**

That the Kintore Local Authority:

- a) noted the attendance and absentees to the meeting; and
- b) accepted the apologies given by Chair, members and Enock Menge  
Department of Chief minister and Cabinet.

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations**

NIL

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

#### **KLA2022-076 RESOLVED (Rochelle Robinson/Phyllis Rowe)**

That the Kintore Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **KLA2022-077 RESOLVED (Phyllis Rowe/Joe Young)**

That the minutes of the Kintore Local Authority meeting held 17 March 2022 be adopted as a resolution of Kintore Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 ACCEPTANCE OF THE AGENDA**

#### **KLA2022-078 RESOLVED (Peter Turner/Joe Young)**

That the Kintore Local Authority noted that the papers circulated were received for consideration at the meeting.

## **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**KLA2022-079 RESOLVED (Rochelle Robinson/Phyllis Rowe)**

Noted that the members have not provided notification of matters to be raised in General Council Business.

## **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**KLA2022-080 RESOLVED (Rochelle Robinson/Phyllis Rowe)**

Noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Meter box in the community houses

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**KLA2022-081 RESOLVED (Jason Minor/Peter Turner)**

That the Kintore Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**KLA2022-082 RESOLVED (Jason Minor/Peter Turner)**

That the Kintore Local Authority declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 LUTHERAN CARE SERVICES**

#### **EXECUTIVE SUMMARY:**

Lutheran Care is seeking to provide an explanation on their services available to the remote communities of the NT. It provides financial capability & financial wellbeing, hence the organisation is looking to establish workshop delivery and how community can potentially benefit from the organisation.

**KLA2022-083 RESOLVED (Rochelle Robinson/Dalton McDonald)**

That the Kintore Local Authority:

- a) noted and accepted the presentation by the Lutheran Care representative;
- b) approved representatives visiting the community to deliver workshops to assist community members with their financial management; and
- c) discussed the suitable spot for the workshop could be council office.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

The attached register provides a running list of Local Authority action items as reported in previous meetings.

#### **KLA2022-084 RESOLVED (Joe Young/Peter Turner)**

That the Kintore Local Authority:

- a) noted the progress report on actions from the minutes of previous meetings as received and kept all action open until completed:
  - KLA2021-019 – Illegal shortcuts through construction, this is a priority task that will follow through in the project 2172, Community-hub master plan
  - KLA2021-072 – Relocation of shade structure, site is being observed to relocate the shade structure with as minimal damage as possible and has been planned to commence work after the funeral in the community
  - KLA2022-019 – Support for teenagers program, community service to provide update in the next meeting.

### **9.2 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**The community received \$23,076.00 from their expected allocation of 66,000.00 due to funds being expired from previous years.**

**On confirmation that Kintore had expended the funds before February 28, 2022, the department released the balance of \$42,924.00 to Kintore Community.**

**Kintore has \$42,924.00 of unallocated funds that has to be expended by 30 June 2023.**

#### **KLA2022-085 RESOLVED (Rochelle Robinson/Joe Young)**

That the Kintore Local Authority:

- a) noted and accepted the progress on their projects as follows and kept all project open;

- **Project 2172 – Kintore Community-hub Masterplan, all members present at the meeting supported the continuation of the plan and noted the list of subproject and works required to complete the project with the first priority being bollards to install.**

**KLA2022-086 RESOLVED (Peter Turner/Phyllis Rowe)**

- **members approved the bollard installation as a priority of the project and approved the estimated cost approximately \$80,000.00 to commence the project with the remaining balance available in this project to be spent on various shade shelters as a second priority.**
- **Project 2173 – Shade at church and Solar lights, the work is in progress and two will be erected at the church and 6 in the community. Freight for solar lights are currently being organised.**
- **Project 2174 – Youth board project, kept the project open until uniforms are received; and**
- **Project 2175 – Solar lights at playground, kept it open.**

**9.3 DISCRETIONARY FUNDS**

**EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**KLA2022-087 RESOLVED (Joe Young/Peter Turner)**

**That the Kintore Local Authority;**

- a) noted and accepted the release of discretionary funds for the year 2022/2023;**
- b) noted and discussed the spending of its 2022/2023 Discretionary funds;**
- c) noted the spending of funds for the year 2021/2022; and**
- d) noted that the authority will further discuss how funds will be spent at the next meeting.**

**10 COUNCIL SERVICES REPORTS**

**10.1 COUNCIL SERVICES COORDINATOR'S REPORT**

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

**KLA2022-088 RESOLVED (Rochelle Robinson/Phyllis Rowe)**

**That the Kintore Local Authority noted and accepted the attached Council Service Coordinator's report.**

## **Minute note:**

At the Council Service Coordinator's report, member Rochelle Robinson raised the night patrol working hours needs to be extended as there were incidents after hours and Ms Urquhart took an opportunity to address the members as follows:

- 1. Night patrol services are sourced by funding & regulations with limited budget to keep it running after hours and limited staff members are available to run the program.**
- 2. Member raised that there were volunteers in the past from the community resident who supported and took part in night patrolling to keep the community safe. It is to be noted that Ms Urquhart has taken names of the residents who supported Night Patrol in the past in order to check if any arrangement could be made in this regard.**
- 3. Member Rochelle Robinson raised wooden crosses in the Cemetery disintegrate due to termites. Requested that crosses to be made of steel by council. Donelle Fraser (CT) took an opportunity to share additional information such as CDP and Local Authority can work together to achieve this. Ms CT expressed that there are talented and skilful community residents, authorities and CDP who could work together and contribute metal crosses for Cemetery, headstones with plaques etc.**

## **10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT**

### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**KLA2022-089 RESOLVED (Peter Turner/Jason Minor)**

**That the Kintore Local Authority noted and accepted the Community Services report.**

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 LOCAL AUTHORITY PROJECT FUNDING GRANT ACQUITTAL**

#### **EXECUTIVE SUMMARY:**

The attached certificate for NT Local Authority Project Funding is required to be laid before the Authority for noting.

**KLA2022-090 RESOLVED (Joe Young/Phyllis Rowe)**

**That the Kintore Local Authority noted the certification for use of the 2018-19 expired funds for the Local Authority Project funding.**

### **11.2 EXPENDITURE REPORT AS AT 30 APRIL 2022**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 April 2022 in the Local Authority Community.

**KLA2022-091 RESOLVED (Peter Turner/Joe Young)**

**That the Kintore Local Authority noted and accepted the expenditure report as at 30 April 2022.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

#### ***KLA2022-092 RESOLVED (Rochelle Robinson/Phyllis Rowe)***

That the Kintore Local Authority:

- a) notes and discusses the items raised at Item 6.2; and kept two outstanding action open as follows:
  - Support for outstation; and
  - Invitation

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

#### ***KLA2022-093 RESOLVED (Rochelle Robinson/Phyllis Rowe)***

That the Kintore Local Authority noted and discussed the Non-Council Business items raised at Item 6.3 as follows:

- meter box in community houses – It was raised by the members that the power meter box in community houses have not been fixed;
- kept the outstanding action open – Getting kids back to school; and
- noted the apology given by Department of Chief Minister and Cabinet.

## **14 DATE OF NEXT MEETING - THURSDAY 8 SEPTEMBER, 2022**

## **15 MEETING CLOSED**

The meeting terminated at 12:56 pm.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 6 July 2022 and were CONFIRMED on 15 September 2022.