



MINUTES OF THE SPECIAL MEETING HELD IN THE AMOONGUNA  
RECREATION HALL ON FRIDAY 28 MAY 2021 AT 10:25 AM

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**1 MEETING OPENED - 10:25 AM**

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**2 WELCOME**

**3 ATTENDANCE, APOLOGIES AND ABSENTEES**

**Councillors:**

President Roxanne Kenny, Deputy President Greg Sharman, Cr Marlene Abbott (arrived at 10:30 AM), Cr Mark Inkamala, Cr Tommy Conway, Cr Lynette Ellis, Cr Dalton McDonald and Cr Annie Young

**Staff:**

Jeff McLeod – Chief Executive Officer, Ken Newman – Director Service Delivery, Simon Murphy – Director Technical Services, , Bhan Pratap – Director Corporate Services, Luke Everingham – Acting Director Community Services, Darren Pfitzner – Manager Governance and Engagement, Jeff Tan - Coordinator Communications and Engagement, June Crabb - Governance Administration Officer, Robert Rabotot - Governance Officer

**Guests:**

Nil

**Apologies:**

Cr Selina Kulitja, Cr Sarah Stockman, Rohan Marks – Director Community Services (on leave)

**Absentees:**

Cr Susan Doolan, Cr Braydon Williams

**3.1 ATTENDANCE, APOLOGIES AND ABSENTEES**

**OCM2021-067 RESOLVED (Mark Inkamala/Greg Sharman) - Unanimously**

**That the Special Council noted the attendance, apologies and absentees of the meeting.**

#### **4 LEAVE OF ABSENCE**

Nil

#### **5 COUNCIL CODE OF CONDUCT**

##### **5.1 COUNCIL CODE OF CONDUCT**

**OCM2021-068 RESOLVED (Greg Sharman/Dalton McDonald) - Unanimously**

**That the Special Council noted the Council Code of Conduct.**

Cr. Marlene Abbott arrived at the meeting at 10:30 AM.

#### **6 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING**

##### **6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 APRIL 2021**

**OCM2021-069 RESOLVED (Greg Sharman/Mark Inkamala) - Unanimously**

**That the minutes be taken as read and be accepted as a true record of the Meeting provided the following amendments:**

- 1. That under item 3, Attendance and Apologies, Cr Sarah Stockman arrived at 12:03PM instead of 12:03AM.**
- 2. Add a note that Cr. Susan Doolan did not return to the meeting after lunch due to a technical problem with her video link.**

#### **7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

##### **7.1 ACCEPTANCE OF THE AGENDA**

**OCM2021-070 RESOLVED (Lynette Ellis/Marlene Abbott) - Unanimously**

**That the papers circulated were received for consideration at the meeting.**

##### **7.2 NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

###### **RECOMMENDATION**

**That members provided notification that no matters were raised or that matters be raised in general business.**

Note: This item was not discussed as Council was not at its full membership.

## **8 CONFLICT OF INTEREST**

### **8.1 CONFLICT OF INTEREST**

**OCM2021-071 RESOLVED (Dalton McDonald/Tommy Conway) - Unanimously**

- a) That the Special Council noted the Conflict of Interest Policy.

**OCM2021-072 RESOLVED (Tommy Conway/Marlene Abbott)**

- b) That members did not declare any conflict of interest.

## **9 DEPUTATIONS AND PRESENTATIONS**

### **9.1 RISK MANAGEMENT FRAMEWORK**

#### **EXECUTIVE SUMMARY:**

MRC has engaged David Powell, Managing Director of Powell & Company to prepare the risk frame work for MRC. MRC experienced a critical incident event in late 2020 resulting in an investigation by WorkSafe NT. MRC is requesting a comprehensive review of its current risk management arrangements and to develop a framework in accordance with ISO31000:2018. MRC should be committed to managing its key strategic and operational risks. In order to recognise and effectively manage risk there must be a sound system of risk management and internal control. The Council and Management are responsible for instilling a risk control culture throughout the organisation, so that key risks can be identified, managed and properly resolved in the normal course of operations.

**OCM2021-073 RESOLVED (Tommy Conway/Lynette Ellis) - Unanimously**

**That Council received and noted the presentation on Risk Management Framework.**

## **10 NOTICES OF MOTION**

*Nil*

## **11 RESCISSION MOTIONS**

*Nil*

## **12 LOCAL AUTHORITY**

*Nil*

## **13 STANDING ITEMS REPORT**

*Nil*

## **14 PRESIDENT AND COUNCILLORS' REPORTS**

*Nil*

## **15 OFFICERS' REPORTS**

### **15.1 MRC (WALLACE ROCKHOLE COMMUNITY GOVERNMENT (LITTER) BY-LAWS) REPEAL BY-LAWS 2020**

#### **EXECUTIVE SUMMARY:**

This report is a final briefing on MacDonnell Regional Council (Wallace Rockhole Community Government (Litter) By-laws) Repeal By-laws 2020.

**OCM2021-074 RESOLVED (Greg Sharman/Mark Inkamala) - Unanimously**

**Council resolved that as a result of a failure to meet the required number of Councillors present (75%), this item is referred to the June Ordinary Council meeting.**

### **15.2 POLICY REPORT**

#### **EXECUTIVE SUMMARY:**

This Policy report presents the following policies and procedures to which it is recommended that the Council approve by resolution and additionally decide by resolution the particulars within these policies and procedures as identified in the recommendation section below.

**OCM2021-075 RESOLVED (Lynette Ellis/Greg Sharman) - Unanimously**

**That Council approved the following:**

- a) **Approved the reviewed MC04-CP Code of Conduct Policy- members and the new MC04-P1 Breach of the Code of Conduct Procedure**
- b) **Approved the reviewed MC05-CP Conflict of Interest Policy – members**
- c) **Approved the reviewed MC06-CP Gifts and Benefits Policy- members and the following:**
  - **Item 5.5.1 is recommended a nominal value of \$50 be accepted by Council.**
- d) **Approved the new GS07-CP Conflict of Interest Policy – CEO**
- e) **Approved the new GS08-CP Code of Conduct Policy - CEO**
- f) **Approved the new GS10-CP Gifts and Benefits Policy – CEO**
  - **Item 6.2.1 is recommended a nominal value of \$50 be accepted by Council.**
  - **Noted as agreed that Council will review twice annually Item 6.4.3 - the gifts and benefits.**
- g) **Approved the amended GS03-P1 Customer Complaints and Feedback Procedure**
- h) **Approved the reviewed FA11-CP Asset Management Policy and rescinds the CP121 Disposal of Assets Policy**
  - **Item in the definitions under: Major Asset. \$5,000 is recommended as it is the value threshold that is consistent with our financial reporting requirements**
- i) **Approved the amended IR03-CP Privacy and Freedom of Information**
- j) **Approved the amended FA01-CP Procurement Policy**

### **15.3 FINANCE REPORT**

#### **EXECUTIVE SUMMARY:**

#### **EXECUTIVE SUMMARY:**

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance

report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);
- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report as at 30 April 2021.

**OCM2021-076 RESOLVED (Marlene Abbott/Lynette Ellis) - Unanimously**

**That Council noted and accepted the Finance Report as at 30 April 2021.**

The meeting was adjourned at 11:30 AM.

The meeting resumed at 11:55 AM.

#### **15.4 2020-21 BUDGET REVISION**

##### **EXECUTIVE SUMMARY:**

After review by Managers, Directors and the CEO, changes are recommended to Council's budget contained within the Regional Plan.

The amendments reflect changes in funding levels highlighted by recent changes/finalisation of funding agreements, recognition of new funding and savings realised within various functions during the year to date.

The details of changes recommended will be tabled at the meeting.

**OCM2021-077 RESOLVED (Lynette Ellis/Marlene Abbott) - Unanimously**

**That Council adopted the amendments to the Budget as tabled, pursuant to section 128(2) of the Local Government Act.**

#### **16 GENERAL BUSINESS AS RAISED AT ITEM 7.2**

*Nil*

#### **DECISION TO MOVE TO CONFIDENTIAL SESSION**

**OCCM2021-078 RESOLVED (Mark Inkamala/Marlene Abbott) - Unanimously**

**That the Special Council moved the meeting into a closed Confidential meeting.**

**17.1 Confirmation of Previous Minutes - Confidential** - *The report will be dealt with under Section 65(2) (a) (ci) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**17.2 Policy - Members Allowances 2021-2022** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

## **17.2 POLICY - MEMBERS ALLOWANCES 2021-2022**

### **EXECUTIVE SUMMARY:**

At the OCM on 30 April 2021, the Council carried a resolution setting elected member allowance for 2021-2022 Financial year as authorised by the minister's guidelines. Council further instructed the CEO to amend **MC03-CP Allowances – Elected Members Policy** to be adopted by the Council on 28 May 2021. Please note that there is no changes to the members allowance for 2021/22 Financial Year.

**OCCM2021-080 RESOLVED (Greg Sharman/Dalton McDonald) - Unanimously**

- a) **That Council approved the attached amended policy MC03-CP Allowances – Elected Members Policy and;**
- b) **Moved this report and MC03-CP Allowances – Elected Members Policy out of confidential into open business of the Council agenda.**

**17.3 Draft Regional Plan** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

## **17.3 DRAFT REGIONAL PLAN**

### **EXECUTIVE SUMMARY:**

Under the *Local Government Act*, Council needs to finalise their Draft 2021-22 Regional Plan so that it can be made available for public comment during a 21 day period. Following that time, at the next Ordinary Council meeting, Elected Members will need to review comments and finalise the 2021-22 Regional Plan.

**OCCM2021-081 RESOLVED (Greg Sharman/Marlene Abbott) - Unanimously**

**That Council:**

- a) **Reviewed and accepted the proposed Draft 2021-22 Regional Plan;**
- b) **Set aside any surplus from the 2020/21 financial year in a reserve for the replacement of Council assets or project works in the future;**
- c) **Delegated to the CEO the decision about what portion of the surplus should be set aside into the Future Works Reserve each year;**
- d) **That Council moved this report into open business and put the Draft Regional Plan on display for public comment over a 21 day period prior to an anticipated adoption of the plan at the Ordinary Council meeting in June 2021; and**
- e) **Requested to correct and edit on page 38 to read 'Local Government Act 2008' instead of 'Local Government Act 2019'.**

**DECISION TO MOVE TO OPEN SESSION**

**OCM2021-082 RESOLVED (Lynette Ellis/Dalton McDonald) - Unanimously**

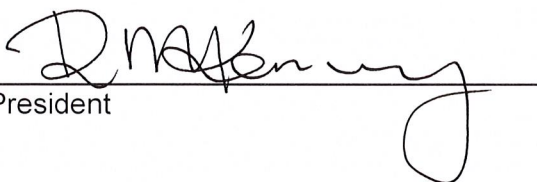
**That the Special Council moved the meeting back to an open meeting.**

**18 DATE OF NEXT MEETING - 25 June 2021**

**19 MEETING CLOSED**

The meeting terminated at 2:10 PM.

This page and the preceding 6 pages are the Minutes of the Special Council Meeting held on Friday, 28 May 2021 and were confirmed on 25 June 2021.

  
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President