MINUTES OF THE KINTORE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN THE KINTORE ON WEDNESDAY, 28 NOVEMBER 2018 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11.30am

2 WELCOME

2.1 Welcome to Country – Giselle Barku

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members:	Monica Robinson, Phyllis Rose, Giselle Barku and Lindsay Corby (via phone)
Councillors:	Nil
Council Employees:	Graham Murnik (Director of Service Delivery), Darren Pfitzner (Acting Manager Governance and Planning), Sam Ashton (Area Manager), Katie Richard (Mac Youth)
Guests:	Enock Menge (Department of Housing and Community Development), Cheryl Ragget (Youth Board)

3.2 Apologies/Absentees

Apologies:	Cllr Dalton McDonald, Cllr Sarah Stockman and Rochelle Robinson
Absentees:	Cllr Tommy Conway
3.3 Resignations:	Shirley-Anne Conway

4.1 MacDonnell Council Code of Conduct

28 **RESOLVED (Monica Robinson/Phyllis Rowe)**
That the Kintore Local Authority note the Council Code of Conduct.

4.2 Conflict of Interests

29 **RESOLVED (Giselle Barku/Monica Robinson)**
That the Kintore Local Authority note and declare any conflict of interests.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:
The Local Authority is to consider the unconfirmed minutes of the previous meeting.
RECOMMENDATION
***Note: previous minutes cannot be confirmed in a provisional meeting.**

1) **The Local Authority note the minutes of the previous meeting; and advise to**
2) **Correct 6.1 to read Department of Housing and Community Development not Department of Local Government and Community Development and 10.1 to reference Trevor not Kevin**
3) **Amend the previous minutes to open a new action item to make a masterplan for a community space in the area between the shop, basketball court, council office and clinic before 40th year celebration of Kintore to include a recreation hall, stage for basketball court, outdoor meeting area, sitting area, BBQ, play equipment, AusKick oval, with a grassed and shaded parks and a memorial plaque**

5.2 ACTION REGISTER

SUMMARY:
This report provides a running list of Local Authority action items as reported in previous meetings and make the following recommendations:
RECOMMENDATION
***Note: Action register cannot be confirmed in a provisional meeting. The Local Authority make the following recommendations**

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

1. **Leave action item regarding Safe House open;**
   Recommendation: Recognise this action is now a Police based matter

2. **Leave action item regarding Redirect Kintore Access Road open;**
   Recommendation: August action is sufficient – Director Technical Services to provide update at next meeting

3. **Leave action item regarding Recreational Hall Development Funding item open and ask for more details in this regard; and**

4. **Close item regarding MLA Scott McConnell and invite him to the next Local Authority meeting. Also the following topics were drafted ready for politicians to address: Rec Hall, Housing and Fencing (Richard M, Irene, Joe Young, Ringo – have no fences) plus issues around Yirrara School, Basketball court, Green shed, Parks, Main road, Housing (Room to Breathe program) and air conditioning.**

5. **Leave action item regarding Sandy Blight Road open;**
   Recommendation: Council to advise when road contractors are next at Kintore and Sandy Blight Road will be graded

6. **Leave action item regarding Traffic Management Plan open;**
   Recommendation: Add the following to be included in the request for a Traffic Management Plan: Pedestrian crossing on dirt road adjacent to School and add that payphones are required in front of shop and in front clinic.

7. **Leave action item regarding <u>Kintore Safe House</u> open;**
   Recommendation: Community Services to action.

8. **Leave action item regarding <u>Master Plan for community</u> open;**
   Recommendation: Add that $15K is already allocated to consultant/survey and Service Delivery is to provide costs for all other individual items listed.

6 LOCAL AUTHORITY PLANS

6.1 LOCAL AUTHORITY PROJECT REPORT

SUMMARY:
The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

RECOMMENDATION
***Note: Project report cannot be confirmed in a Provisional Meeting. The Local Authority make the following recommendations:**

That the Local Authority note the progress of their projects with the following updates:

1. **Project 1 – Tyre Changing Station**
   Recommendation: Director of Service Delivery described risk management issues and need to engage/create local business. To be discussed further at the next meeting.
2. **Project 6 – Light system (youth project)**
   Recommendation: The Council to follow up on funds remaining and provide feedback at the next meeting.
   Other projects ideas discussed included:
   2 x Solar lights for park/playground
   Footpath from basketball court to the shop
   Make a park on the east side of the Council Office

RECOMMENDATION
***Note: Project report cannot be confirmed in a Provisional Meeting. The Local Authority make the following recommendations:**

That the Local Authority approve the inclusion of the following prioritised Local Authority Projects and their costs:
Priority 1 – 2 x Solar lights for park/playground costing $7,500.00
Priority 2 – Engage an architect/consultant to masterplan public space in the area between the shop, basketball court, council office and clinic costing $15,000.00
Priority 3 – Shade over playground costing $15,000.00
Priority 3 – Shade for church area costing $10,000.00

Break for lunch: 12.40pm
Meeting resumed at: 1.20pm

6.2 DISCRETIONARY FUNDS

SUMMARY:
The Local Authority is granted $4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION
***Note: Discretionary funds cannot be allocated in a provisional meeting so after a discussion about when and on what to spend their discretionary funds they requested a circular resolution be generated to approve:**
1. The allocation of $2000.00 towards a community Christmas party.

7 COUNCIL LOCAL GOVERNMENT

7.1 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

SUMMARY:
This report provides an update on Community Services program delivery.

RECOMMENDATION
That the Local Authority note and accept the Community Service report.

7.2 SERVICE DELIVERY REPORT

SUMMARY:
This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Kintore, and documents any other relevant issues.

RECOMMENDATION:
That the Local Authority note the Service Delivery Report and;

The Local Authority support 'Get Grubby' visiting their community to work with kids in the community and recommended the Area Manager and Monica Robinson meet with Gabby at the Kintore School and encourage them to join in.

8 FINANCE

8.1 ANNUAL REPORT 2017/18

SUMMARY:
The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year Ended 30 June 2018.

Annual Report to be tabled at the Meeting.

RECOMMENDATION
That the Local Authority note the Council's Annual Report for the 2017/18 Financial Year.

8.2 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2018

SUMMARY:
The expenditure report shows spending until 30 September 2018 in the Local Authority community.

RECOMMENDATION
That the Local Authority note the Expenditure Report as at 30 September 2018.

9 DEPUTATIONS / GUEST SPEAKERS

Nil

10 OTHER BUSINESS

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:
The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

RECOMMENDATION
That the Local Authority note any information or updates from the Department of Housing and Community Development.

DATE OF NEXT MEETING - 2019

MEETING CLOSE

The meeting terminated at 3.00 pm.

This page and the preceding 4 pages are the confirmed minutes of the Kintore Local Authority Provisional Meeting held on Wednesday, 28 November 2018.