



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE  
SANTA TERESA COUNCIL OFFICE ON THURSDAY, 13 MAY 2021 AT 11.16AM

**1 MEETING OPENING**

The meeting was declared open at 11.16AM

**1.1 CHAIRPERSON**

**STLA2021-024 RESOLVED (Lynette Ellis/Greg Sharman)**

**That the Santa Teresa Local Authority nominated Emma Hayes as Chairperson for the Santa Teresa Local Authority Meeting of Thursday, 13 May 2021.**

**2 WELCOME**

2.1 Welcome to Country – Emma Hays

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Agnes Alice, Member P Alice, Member Robert Kopp and Member Emma Hayes

Councillors:

Cr Annie Young, Deputy President Greg Sharman and Cr Lynette Ellis.

Council Employees:

Bhan Pratap (Director Corporate Services), Keith Hassett (Manager Service Delivery), Jeff Tan (Communications and Engagement Coordinator), Annalisa Young (Council Services Coordinator Santa Teresa) and June Crabb (Governance Administration Officer)

Guests:

Bryce Fyfe (Regional Manager Local Government and Community Development) and Mathew Adams-Richardson (Office of Warren Snowden).

**3.2 Apologies/Absentees**

Apologies:

President Roxanne Kenny (On leave), Cr. Susan Doolan and NT Trachoma Team.

Absentees:

Member Louise Cavanagh

### **3 ATTENDANCE, APOLOGIES AND ABSENTEES**

#### **STLA2021-025 RESOLVED (Greg Sharman/Lynette Ellis)**

That the Santa Teresa Local Authority noted the attendance, apologies and absentees of the meeting.

#### **3.3 Resignations**

Nil

#### **3.4 Terminations**

Nil

#### **3.5 Nominations**

##### **3.5.1 NOMINATIONS**

###### **EXECUTIVE SUMMARY:**

At the 12 November 2020 meeting, the Local Authority revoked the membership of Charlie Lynch for being absent from two consecutive meetings. The revocation created a vacancy on the Santa Teresa Local Authority Board.

During the meeting 18 February 2021, Nora Hayes Wheeler resigned from the Local Authority, thus creating a second vacancy.

It is recommended that Community nominations be kept open to fill these two (2) vacancies.

#### **STLA2021-026 RESOLVED (Greg Sharman/Lynette Ellis)**

That the Santa Teresa Local Authority called for community nominations to remain open for a further 28 days in order to fill the two vacancies.

Bhan Pratap, Director of Corporate Services presented Annalisa Young, CSC of Santa Teresa with a Certificate of Service Award in recognition of her 10 years with MacDonnell Regional Council.

### **4 COUNCIL CODE OF CONDUCT**

#### **4.1 CODE OF CONDUCT**

#### **STLA2021-027 RESOLVED (Agnes Alice/P Alice)**

That the Santa Teresa Local Authority noted the Council Code of Conduct.

### **5 CONFIRMATION OF PREVIOUS MINUTES**

#### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **STLA2021-028 RESOLVED (Greg Sharman/Annie Young)**

That the Minutes of the Santa Teresa Local Authority Meeting held 18 February 2021 be adopted as a resolution of Santa Teresa Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

6.1 That the papers circulated are received for consideration at the meeting.

### **6.1 Acceptance of the Agenda**

**STLA2021-029 RESOLVED (Greg Sharman/Lynette Ellis)**

**That the Santa Teresa Local Authority received the papers circulated for consideration at the meeting.**

6.2 That members provide notification of matters to be raised in General Council Business.

### **6.2 Notification of General Business Items**

**STLA2021-030 RESOLVED (Greg Sharman/Lynette Ellis)**

**That the Santa Teresa Local Authority did not provide notification of matters to be raised in General Business.**

6.3 That members provide notification of matters to be raised in General Non-Council Business.

### **6.3 Notifications of Non-Council Business Items**

**STLA2021-031 RESOLVED (Greg Sharman/Lynette Ellis)**

**That the Santa Teresa Local Authority did not provide notification of matters to be raised in Non-Council Business.**

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**STLA2021-032 RESOLVED (Greg Sharman/P Alice)**

**That the Santa Teresa Local Authority noted the Conflict of Interest policy.**

### **7.2 MEMBERS DECLARATION**

**STLA2021-033 RESOLVED (P Alice/Lynette Ellis)**

**That the Santa Teresa Local Authority declared no conflict of interest with the meeting agenda.**

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 INDIGENOUS EYE HEALTH, NT TRACHOMA PROGRAM**

#### **EXECUTIVE SUMMARY:**

IEH started in 2008 with the goal of improving Indigenous Eye Health. The NT Trachoma Program started in 2009 and is committed to eliminating blinding trachoma from remote communities in the NT.

Trachoma prevalence continues to be above 5% for the Central Australian region which means the spreading of infection of Trachoma could continue to stay high or even increase if not addressed by screening and treatment.

## RECOMMENDATION

That the Santa Teresa Local Authority:

- a) Note the deputation; and
- b) Continue to support the NT Trachoma Program to deliver screening and treatment services provided by the Trachoma Nursing team.

An apology was received from the Trachoma Team that they were unable to attend this meeting. This item was not discussed.

## 8.2 LG ELECTIONS 2021

### EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet's plan is to inform Council and Local Authorities that the Local Government election is taking place on 28 August 2021.

The Department will be talking with community members to raise awareness, encourage people to enrol on the electoral roll, encourage people to vote in the election, encourage people to nominate for office, and encourage people to vote in the election.

### STLA2021-034 RESOLVED (Greg Sharman/Agnes Alice)

That the Santa Teresa Local Authority noted and accepted the presentation.

## 9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

### 9.1 ACTION REGISTER

#### EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

### STLA2021-035 RESOLVED (Greg Sharman/P Alice)

That the Santa Teresa Local Authority noted the progress reports on actions from the minutes of previous meetings as received:

- a) Close Action – 'Invite Minister Paech to the Local Authority meeting' as the Minister has been sent a calendar of MRC's Local Authority Meetings; and
- b) Close Action – 'Invite NT Treaty Commission to discuss the Treaty' as the Treaty Commission has listed a schedule of dates and Communities where they will conducting a Consultation Program.

### 9.2 LOCAL AUTHORITY PROJECT REPORT

#### EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Chief Minister and Cabinet for investing in local government community infrastructure projects.

There is a **total un-committed balance of \$5,197.30** to allocate in the community.  
\$0.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.  
\$5,197.30 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

### STLA2021-036 RESOLVED (Lynette Ellis/Agnes Alice)

That the Santa Teresa Local Authority:

- a) Noted and accepted the progress of their Local Authority projects;

- b) Kept open Project 2342 – Front Entrance Project;
- c) Kept open Project 2346 – Youth Space Greening with benches and fencing;
- d) Kept open Project 2347 – Solar Lights;
- e) Kept open Project 2348 – Scoreboard, approved the quote from Electronic Signage of \$34,650.00 for the Portable Video Board, Custom made trailer to house the video board, laptop and sender box, wireless connectivity, weatherproof enclosure to house the wireless gear, electrical fit-off of trolley and delivery; and
- f) Noted completion and closed Project 2344 – Upgrades to Cemetery and Project 2349 – Family area and Volleyball Court.

### 9.3 COMMUNITY INFRASTRUCTURE PLAN

#### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

#### STLA2021-037 RESOLVED (Annie Young/Agnes Alice)

That the Santa Teresa Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards the Santa Teresa Infrastructure Plan.

### 9.4 DISCRETIONARY FUNDS

#### EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

#### STLA2021-038 RESOLVED (Greg Sharman/Agnes Alice)

That the Santa Teresa Local Authority:

- a) Noted the spending of their 2020/21 Discretionary fund;
- b) Agreed to discuss how best to utilize the remaining funds; and
- c) Agreed to send the Circular Letter for the commitment of the funds before 30 June 2021.

Break for lunch at 12:34 pm  
Meeting resumed at 1.03 pm

### 9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

#### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

**STLA2021-039 RESOLVED (Lynette Ellis/Agnes Alice)**

That the Santa Teresa Local Authority:

- a) Noted and accepted the report; and
- b) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

**10 COUNCIL SERVICES REPORTS**

**10.1 COUNCIL SERVICES COORDINATOR'S REPORT**

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Santa Teresa across the area of Local Government Service Delivery.

**STLA2021-040 RESOLVED (Agnes Alice/Annie Young)**

That the Santa Teresa Local Authority noted and accepted the attached report prepared by Annalisa Young, Council Services Coordinator, Santa Teresa.

**10.2 COMMUNITY SERVICE SANTA TERESA LOCAL AUTHORITY REPORT**

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**STLA2021-041 RESOLVED (Annie Young/Lynette Ellis)**

That the Santa Teresa Local Authority:

- a) Noted and accepted the Community Services report; and
- b) Requested that a follow up be conducted by the Acting Director Community Services to ensure the Santa Teresa Youth Team are more vigilant with keeping Children/Young people safe when there are altercations at the Rec Hall when families (adults) get involved; and
- c) Requested that MRC Youth Workers not smoke within or near the Rec Hall or within close proximity to children.

**11 FINANCE AND GOVERNANCE REPORTS**

**11.1 EXPENDITURE REPORT AS AT 31 MARCH 2021**

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2021 in the Local Authority community.

**STLA2021-042 RESOLVED (Greg Sharman/Lynette Ellis)**

That the Santa Teresa Local Authority noted and accepted the Expenditure Report as at 31 March 2021.

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

**12.1 GENERAL BUSINESS**

**EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Business.

#### **RECOMMENDATION**

**That the Santa Teresa Local Authority note and discuss the items raised at Item 6.2.**

Note: This item was not discussed as no notification of matters were raised at Item 6.2.

### **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

#### **13.1 OTHER NON-COUNCIL BUSINESS**

##### **EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provide any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

#### **RECOMMENDATION**

**That the Santa Teresa Local Authority:**

- a) **Note and discuss the Non-Council Business items raised at item 6.3; and,**
- b) **Note and accept any updates and progress on actions from the Department of Chief Minister and Cabinet.**

Note: This item was not discussed as no notification of matters were raised at Item 6.3 and no outstanding actions.

### **14 DATE OF NEXT MEETING - THURSDAY 22 JULY, 2021**

#### **15 MEETING CLOSED**

The meeting terminated at 1:40 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Thursday 13 May 2021 and are UNCONFIRMED.