

Code of Conduct - Members

Council Policy 102



Policy Number	CP102
Area Responsible	Governance and Planning
Strategic Plan Reference	4 A Supportive Organisation
Approval date	28 October 2016
Minutes Reference	Res 67 (October 2016)
Last Reviewed	28 October 2016
Next Review Date	Every four years

1. Purpose

To establish acceptable behaviours to be followed by members of the Council, Local Authorities, and Council Committees.

2. Scope

The policy applies to all members of Council, Local Authorities, and Committees of Council (herein referred to as members).

3. Policy Objectives

To ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

4. Policy Statement

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

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Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

5. Legislation and References

Related Legislation	Local Government Act
Related Policies	Disclosure of Interests - Members Acceptance of Gifts and Benefits – Members
Related Procedures	PR104 – Disclosure of Interests - Members
Associated Documents	F104 – Disclosure of Interest

6. Delegation and Implementation

Delegate	Director Corporate Services
Implementation Officer	Manager of Governance and Planning

7. Administration

InfoXpert file number	150258
On Internet (Council Policy)	
On Intranet (Operational Policy)	