

Council Procedure

DISCLOSURE OF FINANCIAL INTERESTS AND CONFLICTS OF INTEREST

Relates to Policy Title and Number	Council Policy 018 - Disclosure of Financial Interests and Conflict of Interest
Category	Governance
Strategic Plan Reference	Goal 4 – A Supportive Organisation
Approval date	23 rd August 2013
Minutes Reference	OCM Item 11.4
Last Reviewed	22 April 2010 (Policy 018)
Next Review Date	30 September 2014
Policy Owner	Director Corporate Services

What to disclose

Details of relevant particulars to be disclosed on both the Councillor and Council Employee Register of Interests can relate to any or all of the following;

1. For a corporation or organisation of which a Councillor or relevant employee is an officer
 - name of organisation or corporation
 - the nature of the office held
 - the nature of the corporation or organisation's activities.
2. For a beneficial interest in a family or business trust
 - the name of the Trust
 - the nature of the Trust's activities
 - the nature of the interest in the Trust.
3. For all land or real estate in which a Councillor or relevant employee has an interest in
 - name of locality of the land or real estate
 - the approximate size of the land or house/unit
 - the purpose for which the land or real estate is/ or is intended to be used.
4. For debts or liabilities over \$ 10,000, other than credit card accounts including store accounts
 - the name of the creditor
5. For shares and similar investments
 - the nature of the investment
 - name of the corporation and type of business it is involved in.

6. For memberships of political parties, trade union or professional, business or representational association
 - name and address of the organisation
 - position held (if any).

7. For undertaking second employment
 - details of employer
 - nature of employment or consultancy.

Administration

InfoXpert file number	104065
On Internet	23 rd September 2013
Communication plan implemented	Yes

REGISTER OF INTERESTS COUNCILLOR and COUNCILL EMPLOYEE

Pursuant to Section 73 & 74 & 107 of the Local Government Act 2008
 Pursuant to Local Government Administration Regulations - Reg.12

DISCLOSURES OF FINANCIAL INTERESTS AND CONFLICTS OF INTEREST

(full name of Councillor) or Council Employee (Commencement date)

.....

Signature:

.....

A. REAL PROPERTY

Address of each parcel of real property in which I have an interest	Nature of the Interest

B. SOURCES OF INCOME

1. Sources of income I can reasonably expect to receive from a job in the coming year (next 12 months from date of signing this declaration)

Description of job	Address and name of employer	Name under which partnership or consultancy conducted (if applicable)

2. Sources of income I reasonably expect to receive form a Trust in the coming year (next 12 months from date of signing this declaration).

Name and address of settlor	Name and address of trustee

3. Sources of other income I reasonably expect to receive in the coming year (next 12 months from date of signing this declaration). Include description sufficient to identify the circumstances under which the income will be received)

C. INTERESTS AND POSITIONS IN CORPORATIONS



Name/address of each corporation	Name of interest	Description of position (if any)	Description of what the corporation does

D. POSITIONS IN TRADE UNIONS AND/OR PROFESSIONAL OR BUSINESS ASSOCIATIONS

Name of organisation	Description of position

E. DEBTS

Name of each person to whom I owe a debt at the date of signing this declaration	Address

F. DISCRETIONARY DISCLOSURES

MacDONNELL SHIRE COUNCIL

DECLARATION OF COUNCILLOR INTERESTS AT EACH COUNCIL MEETING

(Pursuant by Section 73 & 74 & 107 of the Local Government Act 2008)

(Pursuant to Local Government Administration Regulations - Reg.12)

PART A – Potential Conflicts of interest to be declared at the beginning of each Council meeting

NAME OF ELECTED MEMBER	COUNCIL MEETING	DATE OF MEETING	AGENDA ITEM NO.	SUBJECT

MACDONNELL SHIRE COUNCIL
DECLARATION OF INDIVIDUAL COUNCILLORS INTEREST
LOCAL GOVERNMENT ACT

I disclose an interest prescribed by the Local Government Act (2008),
In the following matter before this meeting of the

Council on/...../.....

Agenda Item No.:

1) Nature of the Interest (Pecuniary or Conflict):

COUNCILLOR NAME:
(Please Print Full Name)

SIGNATURE:

CHIEF EXECUTIVE OFFICER:

DATE:/...../.....

MACDONNELL SHIRE COUNCIL

DECLARATION OF INDIVIDUAL RELEVANT STAFF INTEREST

LOCAL GOVERNMENT ACT

I disclose an interest prescribed by the Local Government Act (2008),

In the following matter before this meeting of the

Council on/...../..... Council Agenda Item No.:

1) Nature of the Interest:

2) Conflict/Financial/Benefit Interest

Nature of Conflict:

Action Taken:

NAME: DATE:/...../.....
(Please Print Full Name)

SIGNATURE:

CHIEF EXECUTIVE OFFICER: